Nordonia Hills City Schools

REGULAR MEETING AGENDA

October 27, 2014

BOARD OF EDUCATION MEMBERS

James E. Virost, President	(330)467-9496
Daniel Gallagher	(330)467-9307
Chad Lahrmer	(330)468-1286
Tammy Strong	(330)908-1202
Jim Szabo	(330)467-7826

Joe Clark, Superintendent	Karen Obratil, Treasurer
(330)467-0580	(330) 467-0580

9370 Olde Eight Road Northfield, Ohio 44067
www.nordoniaschools.org

PUBLIC PARTICIPATION AT BOARD MEETINGS

The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

Any person or group wishing to place an item on the agenda shall register their intent with the Superintendent no later than ten (10) days prior to the meeting and include:

1. Name and address of the participant;
2. Group affiliation, if and when appropriate;
3. Topic to be addressed.

Such requests shall be subject to the approval of the Superintendent and the Board President.

In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at every meeting of the Board and publish rules to govern such participation in Board meetings.

The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board for its conduct. Although the Board has adopted Robert's Rules of Order, they may not be followed in regard to public participation.

The presiding officer shall be guided by the following rules:

A. Public participation shall be permitted as indicated on the order of business.

B. Anyone having a legitimate interest in the actions of the Board may participate during the public portion of a meeting.

C. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name, address, and group affiliation, if and when appropriate.

D. Each statement made by a participant shall be limited to five (5) minutes duration, unless extended by the presiding officer. Each participant must register with the Board including name, address, telephone no., and topic.

E. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.

F. All statements shall be directed to the presiding officer; no person may address or question Board members individually.

G. Tape or video recordings* are permitted, providing the person operating the recorder has contacted the Superintendent prior to the Board meeting to review possible placement of the equipment, and agrees to abide by the following conditions:

1. No obstructions are created between the Board and the audience.
2. No interviews are conducted in the meeting room while the Board is in session.
3. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience while the Board is in session.

* Nordonia Hills City School District Board of Education meetings are broadcast on Channel 25 and tapes of the meetings are available upon request.

H. The presiding officer may:

1. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant;
2. Request any individual to leave the meeting when that person does not observe reasonable decorum;
3. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
4. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action.

NORDONIA HILLS CITY SCHOOLS
Board of Education Meeting

October 27, 2014

I. PRESIDENT'S REPORT

1. Ceremonial Oath of Office administered to Chad M. Lahrmer

2. Roll Call

   Mr. Virost ____ Mr. Gallagher ____ Mr. Lahrmer ____Mrs. Strong ____ Mr. Szabo ____

3. Pledge of Allegiance

4. Communications:

   LED Lighting Project Ledgeview and Rushwood: Energy Focus, Inc.
   Eric Hilliard, President
   Dave Bina, Business Development

   Energy Savings Program: Cenergistic, Inc.
   Michael Bitar
   Anthony Podojil

   Northfield: Amber Foth, Art

5. Recommendation to Approve Addendum to Superintendent Contract <u>Tab 1</u>

   Mr. Virost ____ Mr. Gallagher ____ Mr. Lahrmer ____Mrs. Strong ____ Mr. Szabo ____

6. Recommendation to Approve Addendum to Treasurer Contract <u>Tab 2</u>

   Mr. Virost ____ Mr. Gallagher ____ Mr. Lahrmer ____Mrs. Strong ____ Mr. Szabo ____

7. Open Forum

8. Committee Reports
   - Finance Committee: Daniel Gallagher, Jim Szabo
   - OSBA Legislative Liaison: James E. Virost
   - Curriculum & Instruction Liaison: Tammy Strong
   - Facilities Liaison: James E. Virost, Daniel Gallagher
   - Cuyahoga Valley Career Center: James E. Virost
   - Nordonia Hills Foundation Liaison: Jim Szabo
   - Athletic Advisory Committee: James E. Virost
   - Tax Incentive Review Board: James E. Virost
   - Technology and Information Systems: Daniel Gallagher, Tammy Strong
   - Special Education Liaison: Jim Szabo

II. SUPERINTENDENT'S RECOMMENDATIONS:

1. Consent Items

a. Approve Policies – First Reading (No action needed):

1530 – Evaluation of Principals and Other Administrators (Revised)
3220 – Standards-Based Teacher Evaluation (Revised)
2210 – Curriculum Development (Revised)
2510 – Adoption of Textbooks (Revised)
2520 – Selection of Instructional Materials and Equipment (Revised)
5330 – Use of Medications (Revised)
5336 – Care of Students with Diabetes (New)
5330.02 – Procurement and Use of Epinephrine Auto-Injectors in Emergency Situations (New)
7540.02 – District Web Page (Revised)
7540.03 – Student Education Technology Acceptable Use and Safety (Revised)
7540.04 – Staff Education Technology Acceptable Use and Safety (Revised)
5380 – Student Fund-Raising (Revised)
8500 – Food Services (Revised)
8540 – Vending Machines (Revised)
8550 – Competitive Food Sales (Revised)
9211 – District Support Organizations (Revised)
2430 – District-Sponsored Clubs and Activities (Revised)
2430.02 – Participation of Community/STEM School Students ion Extra-Curricular Activities (Revised)
5223 – Released Time for Religious Instruction (Revised)
6144 – Investments (Revised)
8325 – Receipt of Legal Documents
8330 – Student Records (Revised)
8400 – School Safety (Revised)
8660 – Incidental Transportation of Students by Private Vehicle (Revised)

b. Approve Nordonia High School A Cappella Group field trip to Kettering, Ohio (November 7 – 9, 2014) for Pop A Cappella Festival. Mode of Transportation by Nordonia School Van and Parent chaperones. Cost is $70 per student. Remaining balance covered by Nordonia Choral Boosters. Tab 3

c. Approve Nordonia Marching Band field trip to Indianapolis, Indiana (November 14-16, 2014) for Bands of America Grand National Finals. Mode of Transportation will be Lakefront Charter Buses. Cost is $276 per student paid by Band Boosters. Tab 4

d. Approve Nordonia High School Spanish 3 and Spanish 4 Honors classes to San Jose, Costa Rica (April 3 – April 11, 2015). Mode of Transportation by major airline carrier from Cleveland to San Jose, Costa Rica. Transportation within the country by travel coaches contracted through EF Tours along with bilingual guide. Cost is $2,405 per person paid by students and parents. Tab 5

Mr. Virost ____ Mr. Gallagher ____ Mr. Lahrmer ____Mrs. Strong ____ Mr. Szabo ____

2. Approve Contract with Harbor Education Services, LLC Tab 6

Approval of contract with Harbor Education Services for one student (Grade 2) for the 2014-15 school year with a cost not to exceed $19,750.

Mr. Virost ____ Mr. Gallagher ____ Mr. Lahrmer ____Mrs. Strong ____ Mr. Szabo ____

3. Approve Contract with Cenergistic, Inc. Tab 7

Approval of five (5) year energy savings contract with Cenergistic, Inc. to provide district-wide energy conservation program. Program is 100% funded by utility savings.

Mr. Virost ____ Mr. Gallagher ____ Mr. Lahrmer ____Mrs. Strong ____ Mr. Szabo ____

4. Resolution Authorizing the Execution of an Agreement for Professional Design Services between the Board of Education of the Nordonia Hills City School District and ADA Architects, Inc.

BE IT RESOLVED by the Board of Education of the Nordonia Hills City School District, County of Summit, State of Ohio, that:

Section 1. Approval and Execution of Professional Design Services Agreement. The President or Vice-President and Treasurer of this Board are hereby authorized to sign, acknowledge and deliver, in the name of and on behalf of the School District, the Agreement for Professional Design Services between the School District and ADA Architects, Inc.

Section 2. Approval and Execution of Related Documents. The President or Vice-President and Treasurer of this Board and the Superintendent, or such other School District officials as shall be designated by those officials, as appropriate, are each authorized and directed to sign any certificates or documents, and to take such other actions as are desirable, advisable, necessary or appropriate, to consummate the transactions contemplated by this Resolution and the Agreement.

Section 3. Prior Acts Ratified and Confirmed. Any actions previously taken by School District officials or agents of this Board in furtherance of the matters set forth in this Resolution are hereby approved, ratified and confirmed.

Section 4. Compliance with Open Meeting Requirements. It is hereby found and determined that all formal actions of this Board of Education concerning and relating to the adoption of this Resolution were taken, and that all deliberations of this Board of Education that resulted in such formal actions were held in meetings in compliance with the law.

Section 5. Captions and Headings. The captions and headings in this Resolution are solely for convenience of reference and in no way define, limit or describe the scope or intent of any Sections, subsections, paragraphs, subparagraphs or clauses hereof. Reference to a Section means a section of this Resolution unless otherwise indicated.

Section 6. Effective Date. This Resolution shall be in full force and effect from and immediately upon its adoption.

Mr. Virost ____ Mr. Gallagher ____ Mr. Lahrmer ____Mrs. Strong ____ Mr. Szabo ____

5. Resolution Authorizing the Nordonia Hills City School District to Advertise and Solicit Bids for the Nordonia Hills Outside Athletic Facility Project Phase Two Construction

WHEREAS, the Nordonia Hills City School District wishes to advertise and solicit bids for Phase Two construction of the Nordonia Hills Outside Facility Project.

NOW THEREFORE, be it resolved by the Board of Education of the Nordonia Hills City School District, County of Summit, Ohio that:

Section 1: The Board herby finds and determines that the District should advertise and solicit bids for Phase Two construction of the Nordonia Hills Outside Athletic Facility Project in a manner deemed appropriate by the Business Director.

Section 2: The Treasurer is authorized to take such actions as are necessary to affect the intent of this resolution.

Section 3: It is hereby bound and determined that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board or committees, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were in meetings open to the public, in compliance with the law.

Section 4: This resolution shall be in full force and effect from and immediately after its adoption.

Mr. Virost ____ Mr. Gallagher ____ Mr. Lahrmer ____Mrs. Strong ____ Mr. Szabo ____

6. Approval of Personnel Items

CERTIFIED:

NEW ASSIGNMENT

Brooke Leach Grable (N) ELL Teacher, salary based on M & 5 of the Teachers Salary Schedule will be $53,437, effective 10/7/2014

Deborah Justus (R) LE Grade 5, salary based on BA+15 & 5 of the Teachers Salary Schedule will be $48,922 effective 10/1/2014

LEAVE OF ABSENCE

Kathleen Matuska, LE Grade 5, effective 11/25/2014 – 3/16/2015 (Parental Leave)

EDUCATIONAL ADJUSTMENT

Matthew Beery	From:	MA+30 & 7	$62,469
	To:	PhD & 7	$63,786
Brad Bender	From:	MA+15 & 12	$73,382
	To:	MA+30 & 12	$76,581
Matthew Cash	From:	MA & 7	$58,329
	To:	MA+15 & 7	$60,211
George Edgar	From:	BS+15 & 16	$66,608
	To:	BS+30 & 16	$70,372
Michael Griffen	From:	BS & 4	$45,158
	To:	BS+30 & 4	$48,922

Kristi Gunyula	From:	MA & 6	$55,883
	To:	MA+15 & 6	$57,577
Matthew Johnson	From:	BS & 3	$43,277
	To:	BS+15 & 3	$44,782
Goksu Kretch	From:	MA & 20	$75,640
	To:	MA+15 & 20	$78,651
Jacqueline Misiak	From:	BS & 2	$41,395
	To:	BS+30 & 2	$44,406
Bethany Mosher	From:	BS & 4	$45,158
	To:	BS+30 & 4	$48,922
Sarah Polito	From:	BS+30 & 8	$57,953
	To:	MA & 8	$60,776
Gabrielle Redovian	From:	BS+15 & 3	$44,782
	To:	MA & 3	$48,545
Holly Schroeter	From:	BS+15 & 2	$42,712
	To:	MA & 2	$46,099
Endre Szentkiralyi	From:	MA & 18	$75,640
	To:	MA+30 & 18	$82,038
Ann Wachs	From:	MA+15 & 6	$57,577
	To:	MA+30 & 6	$59,647
Spencer Warders	From:	BS & 5	$47,040
	To:	BS+30 & 5	$51,180
Amy Webb	From:	BS+15 & 4	$46,852
	To:	MA & 4	$50,991
Melinda Wracher	From:	BS+30 & 1	$42,148
	To:	MA & 1	$43,653

CURRICULUM

The following individual should be removed as a Resident Educator Mentor for the 2014-2015 school year (resident educator resigned from the district):

Alison Monsman

CURRICULUM

Digital Academy, to be paid at curriculum rate of $26.34/hr., for up to three hours effective 11/5/2014

Nate Loman

HOME INSTRUCTION @$26.34/hr., as needed

Diana Horvath
Scott Lawrence
Lori Snider
Stephanie York

LEE EATON/HIGH SCHOOL – AFTER SCHOOL/WEEKEND DETENTIONS

$26.34/hr., as needed:

Eleanor Barwidi
Charmaine Bauerle
Regina Christy
Rosa Griesinger
Amy Taylor

SUPPLEMENTALS

(HS Non-Athletic):

HS Academic Challenge	Stephanie York (Resignation)	

(HS Athletics):

HS Head Boys' Basketball	Matthew Cash	18.00%	$6,773.76
HS Asst. Boys' Basketball	William Cash	13.00%	$4,892.16
HS Asst. Boys' JV Basketball	David Smith	11.00%	$4,139.52
HS Asst. Boys' Freshman Basketball	Bernard Russ	10.00%	$3,763.20
HS Head Girls' Basketball	Michael Griffen	18.00%	$6,773.76
HS Asst. Girls' Basketball	Steven Grosklos	13.00%	$4,892.16
HS Asst. Girls' JV Basketball	Julie Buckler	11.00%	$4,139.52
HS Asst. Girls' Freshman Basketball	Dustin Lyons	10.00%	$3,763.20
HS Head Boys' Bowling Coach	Noel Liederbach	4.00%	$1,505.28
HS Boys' Bowling Coach (Volunteer)	Wayne Andrews	N/A	
HS Head Girls' Bowling Coach	Noel Liederbach	4.00%	$1,505.28
HS Girls' Bowling Coach (Volunteer)	Domi DiBlasi	N/A	
HS Head Varsity Ice Hockey	Richard Cinalli	14.00%	$5,268.48
HS Asst. Varsity Ice Hockey	Ben Soltis	11.00%	$4,139.52
HS Asst. Varsity Ice Hockey	Tom Majkrzak	11.00%	$4,139.52
HS Wrestling Coach	Graham Coghill	18.00%	$6,773.76
HS Asst. JV Wrestling Coach	Beau Polcen	11.00%	$4,139.52
HS Asst. Wrestling Coach	Conrad Calander	10.00%	$3,763.20
HS Asst. Wrestling Coach	Daniel Milkovich	10.00%	$3,763.20
HS Head Swimming Coach	Claudio Costanzo	16.75%	$6,303.36
HS Asst. Swimming Coach	Terrell Toaz	14.00%	$5,268.48
HS Winter Head Cheerleading	Brenda Basch	8.00%	$3,010.56
HS Winter Cheerleading (JV)	Karen Volin	3.00%	$1,128.96
HS Winter Cheerleading (JV)	Julie Arnold	3.00%	$1,128.96
HS Winter Asst. Cheerleading (Fresh)	Lisa Kurcsak	4.00%	$1,505.28

(MS Athletics):

MS Head Boys' Basketball	John Myers	8.00%	$3,010.56
MS Head Girls' Basketball	Matthew Spellman	8.00%	$3,010.56
MS Asst. Girls' Basketball	Steve Barnes	7.00%	$2,634.24
MS Wrestling Coach	Ty Lachowsky	8.00%	$3,010.56
MS Asst. Wrestling Coach	John Pickering	7.00%	$2,634.24
MS Winter Head Cheerleading	Amy Webb	3.00%	$1,128.96

CLASSIFIED:

PROBATIONARY EMPLOYEE

Effective 10/1/14, Kathy Gillespie, HS Food Service Helper, 4 hours per day, is not recommended for permanent employment status and is returned to her previous position as RW Food Service Helper, 3 hours per day.

NEW ASSIGNMENT

Elizabeth Buntura (N) LE Student Supervisor, 2.0 hours per day, 5 days per week, Classification IV, Pay Grade I, Step 0, effective 9/24/2014, $14.20/hr.

Rosemarie Fischietto (N) LV Building Interventionist, 4.0 hours per day, 5 days per week, Classification III, Pay Grade II, Step 0, effective 9/22/2014, $14.26/hr.

Celeste Olenik (R) LE Administrative Assistant, 6.0 hours per day, 5 days per week, Classification II, Pay Grade II, Step 0, effective 10/29/14, $16.82/hr.

CHANGE OF ASSIGNMENT

Kim Bell, from HS Food Service Helper 4 hours per day, 5 days per week to Substitute Food Service Helper, effective 10/1/14.

Victoria Glena from MS Food Service Helper 3 hours per day, 5 days per week, to HS Food Service Helper, 4 hours per day, 5 days per week, Classification I, Pay Grade I, Step 1, effective 10/13/14, $12.80/hr.

Hirametta Townes, from RW Building Interventionist, 6.5 hours per day, 2 days per week, 3 hours per day,1 day per week to RW Building Interventionist 3.25 hours per day, 5 days per week, Classification III, Pay Grade II, Step 1, effective 8/21/2014, $14.54/hr.

SUBSTITUTE

Sherry Cundra	Student Supervisor/Paraprofessional
Laura Fratantonio	Student Supervisor/Paraprofessional/Clerical
Lori Gillen	Food Service/Student Supervisor
April Kalman	Paraprofessional/Clerical/Food Service
Mynetta Leeth	Student Supervisor/Paraprofessional/Clerical/Food Service
Renee Petite	Student Supervisor
Linda Pincelli	Student Supervisor/Paraprofessional/Clerical/Food Service
Kristen Potter	Student Supervisor/Paraprofessional/Clerical
Yolanda Schultz	Student Supervisor/Paraprofessional/Clerical/Food Service
Sharon Steward	Student Supervisor/Paraprofessional/Clerical/Food Service
Kelli Yorkievitz	Student Supervisor/Paraprofessional/Food Service

TWE STUDENTS ($7.95/hr.)

Tommy Masteller
Matthew Mendez
Cory Mismas
Abigail Parketny
Brandon Pearl
Derrick Rizzo
Jonathan Turley
Andrew Wahl

Mr. Virost ____ Mr. Gallagher ____ Mr. Lahrmer ____Mrs. Strong ____ Mr. Szabo ____

III. TREASURER'S RECOMMENDATIONS:

Consent Items:

a. Approval of Minutes — Tab 8

Special Meeting: 9/22/2014
Regular Meeting: 9/22/2014
Special Meeting: 9/29/2014

b. Approval of Financial Statements for the month ending September 30, 2014 — Tab 9

c. Five-Year Financial Forecast — Tab 10

d. Statement of Purpose & Budget for Pep Club (new activity) and Mock Trial — Tab 11

e. Fund Transfers as follows:

$550 From: High School Fund 018/9707 — $250 To: HS Computer Club Fund 200/9719
$300 To: HS Pep Club Fund 200/9752

(HS Principal is donating start-up money to these clubs.)

$45,456.92 From: General Fund (001) — To: HB264 Debt Service Fund 002/9119

This transfer is necessary to pay the general obligation debt for financing the HB264 energy conservation project. This payment is made based upon the energy savings received from the HB264 project.

Mr. Virost ____ Mr. Gallagher ____ Mr. Lahrmer ____Mrs. Strong ____ Mr. Szabo ____

IV. ADJOURNMENT

The next Regular meeting of the Board will be held on
Monday, November 17, 2014 at 7:00 p.m. at Northfield Elementary School
9374 Olde Eight Road, Northfield 44067

ADDENDUM TO SUPERINTENDENT'S CONTRACT

This Addendum to the Superintendent's Contract, by and between Dr. Joseph P. Clark (the "Superintendent") and the Nordonia Hills City School District Board of Education (the "Board"), is entered into on this 27th day of October, 2014 for the purpose of amending the Superintendent's Contract currently in effect from August 1, 2014 through July 31, 2018, superseding any conflicting or inconsistent terms or provisions contained therein.

WHEREAS, on March 26, 2013, the Board and the Superintendent entered into a Contract of employment pursuant to O.R.C. §3319.01 and the Board's action of March 25, 2013, to employ the Superintendent from August 1, 2014 through July 31, 2018 (the "Contract"); and

WHEREAS, pursuant to Paragraph 5(A) of the Contract, the parties may agree to an increase in the Superintendent's base salary during the life of the Contract by way of an amendment or addendum thereto;

NOW, THEREFORE, the Board and the Superintendent mutually agree as follows:

1. The Superintendent's base salary shall increase by two percent (2%) for each year remaining under the Superintendent's term of employment as set forth in the Contract, commencing with the 2014-2015 school year. This increase in base salary shall become effective as of August 1 of each contract year. All other provisions regarding the Superintendent's salary as set forth in the Contract shall remain unchanged except as expressly modified herein.

2. In addition to the Superintendent's annual salary, the Board shall pay the Superintendent's share of the Medicare tax.

3. This Addendum shall be in effect for the remaining term of the Contract, and shall be incorporated into the Contract as if expressly written therein.

4. If any portion of this Addendum is deemed to be illegal due to a conflict with state or federal law, the remainder of this Addendum and the Contract shall remain in full force and effect.

IN WITNESS WHEREOF, the Board, through its duly authorized representatives, and the Superintendent have executed this Addendum on the day and year first above written.

SUPERINTENDENT

_____
Dr. Joseph P. Clark

NORDONIA HILLS CITY SCHOOL
DISTRICT BOARD OF EDUCATION

By: _____
Board President

By: _____
Treasurer

ADDENDUM TO TREASURER'S CONTRACT

This Addendum to the Treasurer's Contract, by and between Karen E. Obratil (the "Treasurer") and the Nordonia Hills City School District Board of Education (the "Board"), is entered into on this 27th day of October, 2014 for the purpose of amending the Treasurer's Contract currently in effect from August 1, 2014 through July 31, 2018, superseding any conflicting or inconsistent terms or provisions contained therein.

WHEREAS, on July 15, 2013, the Board and the Treasurer entered into a Contract of employment pursuant to O.R.C. §3313.22 and the Board's Resolution No. 13-07-15-216 of July 15, 2013, to employ the Treasurer from August 1, 2014 through July 31, 2018 (the "Contract"); and

WHEREAS, pursuant to Section 1 of the Contract, the parties may agree to an increase in the Treasurer's base salary during the life of the Contract by way of an amendment or addendum thereto;

NOW, THEREFORE, the Board and the Treasurer mutually agree as follows:

1. The Treasurer's base salary shall increase by two percent (2%) for each year remaining under the Treasurer's term of employment as set forth in the Contract, commencing with the 2014-2015 school year. This increase in base salary shall become effective as of August 1 of each contract year. All other provisions regarding the Treasurer's salary as set forth in the Contract shall remain unchanged except as expressly modified herein.

2. In addition to the Treasurer's annual salary, the Board shall pay the Treasurer's share of the Medicare tax.

3. The first paragraph of Section 8 of the Contract is hereby deleted and replaced with the following:

> The Treasurer/CFO shall accrue vacation leave at the rate of 2.08 days per month up to twenty-five (25) days per contract year (August 1 - July 31). The Treasurer/CFO is authorized to carry over, from one contract year to the next, no more than five (5) days of unused vacation time. If the total of unused vacation days at the end of the contracted year exceeds the five (5) allowable days of carryover, the Board agrees to pay the Treasurer /CFO, at the per diem rate set forth in Section l(B) of this Contract, for each unused vacation day up to a maximum of ten (10) days total.

The remaining two paragraphs of Section 8 of the Contract shall remain unchanged.

4. This Addendum shall be in effect for the remaining term of the Contract, and shall be incorporated into the Contract as if expressly written therein.

5. If any portion of this Addendum is deemed to be illegal due to a conflict with state or federal law, the remainder of this Addendum and the Contract shall remain in full force and effect.

IN WITNESS WHEREOF, the Board, through its duly authorized representatives, and the Treasurer have executed this Addendum on the day and year first above written.

TREASURER /CFO

_____

Karen E. Obratil

NORDONIA HILLS CITY SCHOOL DISTRICT BOARD OF EDUCATION

By: _____

James E. Virost, Board President

NORDONIA HILLS CITY SCHOOLS

Tab 3

PROPOSAL FOR OVERNIGHT /EXTENDED STUDENT TRIPS

Type of Trip: **National Acappella Festival**

Proposed Departure Date: **11/7/14** Return Date: **11/9/14**

Proposer: **John Pickering** Position: **Choral Director**

A. Purpose

1. What is the major place to be visited or event to be attended?

   Kettering Fairmont High School
   3301 Shroyer Rd.
   Kettering, Ohio 45429

2. How is the trip related to the educational program of the District?

   Pop Acappella Festival featuring clinics and masterclasses with professional musicians.

3. In what ways will the students benefit?

   Improvement in their singing ability and performance practice.

4. In what ways will the District benefit?

   Students will be better prepared to use their skills as an outreach tool for the community.

5. How will the trip be evaluated to determine the extent to which these benefits were realized?

   Evaluation forms are given to the students to fill out.

B. Students and Staff

1. Which students, (grades, class, or organization) will be going?

   The Nordonia High School acapella groups will be attending. Members are in grades 9-12.

2. How many students in total?

   16-24 students

3. How many students are currently experiencing academic problems?

   NA

4. Which staff member will be in charge?

   John Pickering

5. What previous experience has the staff member has in conducting overnight or extended field trips?

   This is the same trip/festival for the past 4 years. Previous trips include similar, 1-night, trips like this one, and extended trips to Orlando, FL, NYC, NY.

6. What other staff members will be going?

None

7. How many chaperones, in addition to staff members, will be going?

2-6 adults

8. What are their names and affiliations with the students?

They will be parents of some of the students attending. Exact roster is not known at this time.

B. Staff and Students (cont'd)

9. How many school days will be missed? **Half of a day (Friday, Nov. 7th)**

10. How will teachers be advised in advance that the students will be out of school? **N/A**

C. School Work

11. How will missed work be made up? **N/A**

12. What special assistance will be provided students with academic problems? **N/A**

D. Itinerary

1. What is the destination?

Kettering Fairmont High School
Kettering, OH.

2. What will be the mode of transportation? What liability insurance does the carrier have?

Some students will travel in the Nordonia Schools Van driven by Mr. Pickering and some students will ride with chaperone, Mrs. Lynn Ham and Mr. & Mrs. Svendsen. School Board adopted paperwork will be on file regarding student transportation by a parent.

3. Where will the group be housed and fed?

Holiday Inn Express
5655 Wilmington Pike
Centerville, OH 45459

Will eat catered meals at Kettering-Fairmont High School or at fast-food restaurants.

4. What enroute or supplementary activities are planned?

Students will attend master classes and clinics on Friday night and throughout the day on Saturday.

5. What arrangements have been made for dealing with emergency situations?

We will use the local police, fire departments.

6. If tour guides are involved, what liability insurance so they carry? **N/A**

E. Finances

1. What is the estimated total cost and cost per student?

Total estimated cost of the weekend. $1000.00
Each student will be charged $70.00 to cover room, festival expenses and concert tickets.
The remaining balance will be covered by the Nordonia Choral Boosters.

2. What is the source of funds?

Nordonia Choral Boosters.

3. How will funds be collected and safeguarded?

All funds will be collected by John Pickering and deposited with Nordonia Choral Boosters.

4. How will any shortfall be made up or excess funds used? **N/A**

5. What provision has been made for students who are financially unable to pay any necessary costs?

Students can pay in installments. If a student is unable to pay then, Nordonia Choral Boosters would cover their fee.

F. Communications

1. How will you communicate to parents prior to, during, and after the trip?

An information packet will be sent home with the students and permission form. I, along with chaperones, will be available by cell phone throughout the trip.

2. List telephone numbers at destination and where group will be housed.

937.499.1680 Kettering Fairmont High School
330.701.0805 (John Pickering's cell phone)

3. What information will be provided to the media and the community?

Information will be sent to the local paper.

_____ Date 9-16-14
Signature of the Requestor

Approved
_____ Date 9/17/14
Principal

_____ Date_____

_____ Date_____
Board of Education

NORDONIA HILLS CITY SCHOOLS

PROPOSAL FOR OVERNIGHT/EXTENDED STUDENT TRIPS

Type of Trip Nordonia Marching Band

Proposed Departure Date: 11/14/14 Return Date: 11/16/14

Proposer: Tom Weaver Position: Band Director

Date by which response is needed: 10/1/14 Proposal Date: 9/15/14

A. Purpose

1. What is the major place to be visited or event to be attended?
Lucas Oil Stadium in Indianapolis, Indiana for Bands of America Grand National Finals.

2. How is the trip related to the educational program of the District?
The band will be competing in the Bands of America Grand National Finals among 90 of the best bands in the United States. They will also see several of these other great bands perform.

3. In what ways will the students benefit?
They will have the opportunity to perform in Lucas Oil Stadium, and be able to purchase a DVD of their performance. This trip is part of the educational process of teaching the students how good they are and how good they can be in comparison to the best bands in the nation as well as the culmination of our competitive marching band season.

4. In what ways will the District benefit?
The marching band represents the school district in a positive way at performances at football games, band competitions and local parades. This will also provide positive news in the local media as we send out press releases prior to and after the trip.

5. How will the trip be evaluated to determine the extent to which these benefits were realized?
The benefits from this trip will be realized in future years with the students understanding of why we are teaching them a wide variety of concepts that they will see realized at the highest level in other bands.

B. Students and Staff

1. Which students, (grade, class or organization) will be going?
All students of the 2014 Nordonia Marching Band will be attending.

2. How many students in total?
One Hundred Sixty total students will attend.

3. How many students are currently experiencing academic problems?
We will check after interims are posted and make arrangements to help those that are struggling.

4. Which staff member will be in charge?
Tom Weaver, Head Band Director and Matt Johnson, Assistant Band Director.

5. What previous experience has the staff member had in conducting overnight or extended field trips?
Twenty two of teaching , 22 away band camps and 12 major trips.

6. What other staff members will be going?
Hired instructors include Evan Foltz, Wyatt Mullins, Derek Munthe, T.J. Ghinder, Blaine Klein, Dave Stinson, Brooklyn Moodie and Karen Freshwater.

7. How many chaperones, in addition to staff members, will be going?
We are scheduled to have 18 parent chaperones that attend.

8. What are their names and affiliations with the students?
Parents-Laura Gerlich, Caroline Reineker, Laura Netzband, Lori Gabor, David Netzband, Greg Minnear, Charley Shuster, Lisa Stephens, Sue Ferris, Leslie Gelfand, Janet Baumgartner, Dan Baumgartner, and others yet to be determined.

9. How many school days will be missed?
One-Friday, 11/14/14.

10. How will teachers be advised in advance that the students will be out of school?
Field trip form will be going out as soon as this is approved as well as students instructed to talk to each teacher ahead of time to get the work that will be missed.

C. School Work

1. How will missed work be made up?
5 Hour bus ride to and from the performance as well as students making arrangements with teachers ahead of time.

2. What special assistance will be provided students with academic problems?
We will try to provide tutoring before and after the trip from other students.

D. Itinerary

1. What is the destination?
Lucas Oil Stadium, 500 S. Capital Ave., Indianapolis, IN 46225

2. What will be the mode of transportation? What liability insurance does the carrier have?
Lakefront Charter buses. Liability insurance will be completed with Ruth Hughes prior to the trip.

3. Where will the group be housed and fed?
Baymount Inn and Suites South, 4402 E. Creek View Dr., Indianapolis, IN 46237.

4. What en route or supplementary activities are planned?
Lunch and shopping time on Saturday at Circle Center Mall, 49 Maryland St., Indianapolis, IN. Reserved seats for the top twelve bands performing in finals on Saturday evening. Many booths set up for students to look at items related to the music industry.

5. **What arrangements have been made for dealing with emergency situations?**

Current emergency medical forms will be on file for each student on the trip. Two parent chaperones with medical background on the trip in charge of medical needs of students.

6. **If tour guides are involved, what liability insurance do they carry?**

N/A

E. **Finances**

1. **What is the estimated total cost and cost per student?**

Cost per student is set at $276. Total cost is approximately $45,000.

2. **What is the source of funds?**

The primary source of funding is students fees paid to the boosters. The secondary source is bus moneys paid by the school board based on the Field Trip Transportation Cost worksheet. Transportation costs above this calculated number will be covered by the boosters.

3. **How will the funds be collected and safeguarded?**

Through the booster treasurer.

4. **How will any shortfall be made up or excess funds used?**

Band boosters will handle any shortfall or excess money as dictated by their bylaws.

5. **What provision has been made for students who are financially unable to pay any necessary costs?**

Special arrangements can be made through the band boosters at the discretion of the band directors and the booster executive board.

F. **Communications**

1. **How will you communicate to parents prior to, during, and after the trip?**

Forms and information is emailed to addresses submitted by the families as part of the booster registration process. Hard copies can be requested through the booster executive board.

2. **List telephone number at destination and where group will be housed.**

1-317-784-7006

3. **What information will be provided to the media and the community?**

News release sent out as part of our normal public relations procedures.

Thomas J Wear — 9/15/14

Signature of the Requestor — Date

Approved: G. A. W.

Principal — Date 9/16/14

Date

Board of Education — Date

NORDONIA HILLS CITY SCHOOLS

PROPOSAL FOR OVERNIGHT /EXTENDED STUDENT TRIPS

Type of Trip: **International World Language and Culture Trip**

Proposed Departure Date: **4/3/15** Return Date: **4/11/15**

Proposer: **Pamela Conte and Ryan Edler** Position: **Spanish Teachers**

A. Purpose

1. What is the major place to be visited or event to be attended?

   Costa Rica

2. How is the trip related to the educational program of the District?

   This is both a language and cultural trip where students will be able to converse in the target language and experience a foreign culture that they have studied. Students will have the opportunity to visit multiple cities while experiencing cultural activities and eating native/indigenous cuisine. Students will be able to apply their 3 plus years of foreign language study and use it in real world context.

3. In what ways will the students benefit?

   Students will improve their Spanish speaking and listening skills. They will develop a greater respect for foreign cultures and appreciate what they have at home.

4. In what ways will the District benefit?

   Students will be better prepared to use their skills as an outreach tool for the community. They will also be better global citizens. The Spanish classes will improve and develop into the proposed AP classes and more students will challenge themselves by taking upper level Honors classes.

5. How will the trip be evaluated to determine the extent to which these benefits were realized?

   Surveys will be given to the students to fill out.

B. Students and Staff

1. Which students, (grades, class, or organization) will be going?

   The Nordonia High School Spanish 3 Honors and Spanish 4 Honors classes. Students are either juniors or seniors. This group is mature and respectful and open to new cultural experiences and meeting new people.

2. How many students in total?

   Approximately 16-20 students

3. How many students are currently experiencing academic problems?

   N/A

4. Which staff member will be in charge?

   Pamela Conte and Ryan Edler

5. What previous experience has the staff member has in conducting overnight or extended field trips?

We both have traveled extensively internationally. We are both fluent in the language and understand the culture. Ryan Edler has previously traveled through Costa Rica.

6. What other staff members will be going?

None at this time, but there is potential of a HS principal attending.

7. How many chaperones, in addition to staff members, will be going?

2 to 3

8. What are their names and affiliations with the students?

They will be parents of the students attending.

B. Staff and Students (cont'd)

9. How many school days will be missed? **No school days will be missed.**

10. How will teachers be advised in advance that the students will be out of school?

N/A

C. School Work

11. How will missed work be made up?

N/A

12. What special assistance will be provided students with academic problems?

N/A

D. Itinerary

1. What is the destination?

San José, Costa Rica

2. What will be the mode of transportation? What liability insurance does the carrier have?

Major airline carrier from Cleveland to San José, Costa Rica.
All transportation within the country will be by licensed and insured travel coaches contracted through EF Tours along with a bilingual guide.

3. Where will the group be housed and fed?

Students will be staying in either hotels or lodges and all meals are provided through the tour company.

4. What enroute or supplementary activities are planned?

There are no enroute activities planned.

5. What arrangements have been made for dealing with emergency situations?

We will use the local police, fire departments in conjunction with our assigned guide as well as being in constant contact with EF's office in San José. In the cost of the tour, each student has medical insurance and trip insurance.

6. If tour guides are involved, what liability insurance do they carry?

Please see attached document.

E. Finances

1. What is the estimated total cost and cost per student?

Approximate cost of this trip will be 2405.00/person

2. What is the source of funds?

Parents/Students will be responsible for their paying for their own trips.

3. How will funds be collected and safeguarded?

All funds will be collected by EF through their special "Individual Payment System" program. EF offers trip insurance to protect the student's investment.
No money will be collected by Nordonia staff or any organization affiliated with Nordonia Schools.

4. How will any shortfall be made up or excess funds used? **N/A**

5. What provision has been made for students who are financially unable to pay any necessary costs?

Students can pay in installments. We will hold multiple fundraisers to help students earn money towards their trip.

F. Communications

1. How will you communicate to parents prior to, during, and after the trip?

An information packet will be sent home with the students and parents in an informational travel meeting. A follow-up meeting will be arranged to go over student conduct rules and expectations. We will send out multiple emails leading up to this trip to keep parents informed.

2. List telephone numbers at destination and where group will be housed.

330-289-5584 (Pamela Conte's cell phone number)

3. What information will be provided to the media and the community?

Information will be sent to the local paper.

Pamela A Conte Ryan Eddy Date 10/10/14
Signature of the Requestor

Approved:
Principal Date 10/13/14

Date

Date
Board of Education

Harbor Education Services, LLC
Leap Program
200 N. Mantua Street Kent, Ohio 44240
Phone: 330-676-8674 *Fax:* 330-676-8673 *Email* www.theleapprogram.net

Day Treatment-Purchase Service Agreement

Student Name: [redacted]

D.O.B.: [redacted]

ID#: 244120

Present Address: [redacted]

Phone:

Parent/Guardian Name:

Start Date: 9/22/14

Placing School District: Nordonia Hills City Schools

District Contact: Carrie Hutchinson

Grade: 2nd

THIS AGREEMENT is entered into between the Nordonia City Schools (hereafter "Placing District") and Harbor Education Services, LLC (hereafter "Harbor"), a special needs education company, for the sole purpose of providing education services in accordance with placement at the "Leap Program".

WHEREAS, Ohio Revised Code § 3323.08 authorizes a district to place a child in a private school or private residential treatment center.

WHEREAS, [redacted] will be attending Harbor's "Leap Program".

NOW THEREFORE, in consideration of the mutual promises contained herein and for other good and valuable consideration, the receipt and sufficiency of which is acknowledged, the Parties hereto agree as follows:

1. The Placing District will pay Harbor a per diem rate of ***$125*** for the above-identified student, quarterly, in advance of rendered services, within Ten (10) business days of the following quarterly installments.

Quarter#	Quarterly Bill Date	#Of School Days	Bill Due Date	Amount
1	8-18-14	45	9-2-14	$5,625
2	10-21-14	46	11-3-14	$5,750
3	1-9-15	45	1-23-15	$5,625
4	3-17-15	46	3-30-15	$5,750

***Payment for students placed after an above-identified quarterly cycle will be based on the remaining quarterly dates multiplied by the per-diem rate. Payment will be received by Harbor within 10 business days of the following identified date. Thereafter, the Placing District will follow the above identified payment schedule.*

2. Harbor and the Placing District agree to exchange all relevant records pertaining to the identified student, including but not limited to a Multifactor Evaluation, re-evaluations, current and past IEP's, report cards, progress reports, transcripts, assessments, discipline records, and any other information/records needed for Harbor and/or their placing school district to fulfill their educational obligations to the above identified student.

3. The Placing District will have access to the above-identified student's education records for the purpose of monitoring the students' educational progress. At minimum, Harbor will provide any changed and/or updated IEP information, student attendance, discipline records, assessment data, interim progress monitoring and other relevant information on a quarterly basis to the above named district contact.

4. The terms of this agreement will not exceed one (1) year and will automatically expire at the end of the one year term of this Agreement.

5. In the event the above named student's educational needs are no longer the responsibility of the above named placing school district, the parties respective obligations under this agreement for the student named above will cease as of the last day the student is attending the Leap Program, providing the Placing District notifies Harbor in writing Ten (10) business days prior to this event. Advance quarterly payment will be refunded, on a pro rata basis, to the school district

provided ten day notification provision falls within the first 30 quarterly days of the above named quarter. Program credit may be issued and applied to other students at the request of the Placing District in place of a refund.

6. Harbor acknowledges and agrees the above identified student will not be considered "enrolled" in the Leap Program for the purpose of average daily membership or federal or state funding and above identified student will be enrolled with the above identified Placing District.

7. Harbor and Placing District will collaborate on the development of an IEP acceptable to all IEP team members and parties.

8. Harbor reserves the right to take immediate action, without district permission, in situations where a student, by act or omission, poses a risk of injury, harm or other danger to him/herself or others. Such action may include, but is not limited to immediate dismissal from Harbor Leap Program, emergency referral to psychiatric or other institutional healthcare providers, and/or securing assistance from local law enforcement authorities. The Placing District will be promptly informed of such event.

IN WITNESS WHEREOF, the parties have executed this Agreement on the day and year indicated below.

Placing District Representative:_____ Date:_____

Harbor Education Services, LLC
David Cooper, Program Director: David Cooper Date: 9/16/14

Energy Savings Contract

This energy savings contract is between the Nordonia Hills City School District (the "District") and Cenergistic, Inc. ("Cenergistic"). This contract is subject to all applicable state and federal laws.

Cenergistic® delivers customized, comprehensive people-driven energy conservation programs that focus on changing human behavior to help school districts, churches and higher education clients reduce their consumption of energy and water without any equipment upgrades. Implementation of these programs is guided by Cenergistic's team of energy consultants - together representing several hundred years of public school energy conservation experience. Cenergistic's clients can invest the financial savings that result in the lives of the people they serve, rather than in utility companies. Cenergistic guarantees the success of these programs as set out in paragraph 8 below. To date Cenergistic has served more than 1,300 clients in 48 states.

The District is committed to its mission: "Inspiring every student to VALUE learning, community and EXCELLENCE." The District uses electricity, gas, water and sewer (collectively "energy") to fulfill its mission. The District serves more than 3,745 children at its six campuses.

The following institution is being paired with the District to enable Cenergistic to hire an energy specialist that can support both organizations: Bedford City Schools (collectively "Bundled Organizations").

Cenergistic has offered to build and provide a customized energy conservation program that is focused on organizational and behavioral change and is designed with the following goals:

- Save dollars that the District can reinvest in the people it serves;
- Preserve a quality learning environment for the District's children;
- Conserve energy for a positive impact on the environment; and,
- Increase awareness to empower energy users to be energy savers.

Cenergistic will help the District pursue these goals through implementation of its energy conservation program. Central to the success of this program is the recognition of shared responsibility between Cenergistic and the District as the program is initiated and implemented. Cenergistic provides extensive resources, education and onsite training, action planning, and other conservation-related services, while the District works cooperatively to implement Cenergistic's program.

As a part of this shared responsibility, Cenergistic offers a *QuickStart* during the early months. During the *QuickStart* the District does not pay any fees to Cenergistic; at the same time Cenergistic delivers focus on priority elements of its Cenergistic energy management program for a quick start. The *QuickStart* accelerates net savings for the District.

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The parties therefore agree as follows:

1. **Program**. On November 1, 2014 ("Start Date") Cenergistic shall begin its work on this contract to provide the District with a people-driven energy management program that is customized to enable the District to reduce consumption of energy ("Program"). All Bundled Organizations will need to deliver to Cenergistic, a signed contract containing terms acceptable to Cenergistic ("Bundled Organization contracts") within thirty (30) days after the Start Date or this contract shall be void and of no force and effect with no liability by either party. The Start Date for each of the Bundled Organizations shall be the same date (irrespective of the date stated in an individual Organization contract) and shall be the latest indicated Start Date for any of the Bundled Organizations.

2. **Energy Consultants**. Upon receipt of both contracts, a Cenergistic team of energy consultants shall deliver the Program to the District as follows:

- Through Cenergistic's on-site and ongoing assessments of the District's facilities and based on Cenergistic's experience in having assessed thousands of client facilities, Cenergistic's energy consultants shall deliver hundreds of recommendations that are specific to the District's environment.
- Cenergistic's energy consultants shall guide and assist the District's Program implementation following Cenergistic's proven methodology, the Cenergistic energy management program.

3. **Energy Specialist**. (a) Onsite Assignment. Program implementation requires a daily focused effort in the District's facilities and areas. This effort will be led by an energy specialist who can make conservation a priority while positively engaging people to conserve energy. Cenergistic shall take immediate actions to identify and hire a person to serve as an energy specialist for the District. The contract cost or salary for the energy specialist will be paid by Cenergistic. The energy specialist shall be the sole employee of Cenergistic and the District shall be under no obligation to offer the energy specialist any fringe benefits including, but not limited to, health insurance as required under the Affordable Care Act and/or Workers' Compensation coverage. Should the designated energy specialist commit a criminal offense during the Term which would result in the designated energy specialist being disqualified from employment in the District, upon learning of the commission of said offense, Cenergistic will immediately remove the designated energy specialist. Cenergistic will determine the allocation of the energy specialist's time between the Bundled Organizations according to the needs of each organization's Program. In the event of termination by one of the Bundled Organizations the cost and time allocation of the energy specialist for the non-terminating Bundled Organization will be handled in accordance with paragraph 9(b) below.

(b) Duties. The energy specialist's primary duties will be to spend time in the District's facilities to identify savings opportunities and to work closely with the District's people to execute proven implementation strategies to change behavior linked to energy consumption. The effective management of energy information is also important for achieving positive results through accountability. For this the energy specialist will work to maintain energy consumption and other information related to energy use in the District's facilities and areas. The energy specialist will use the EnergyCAP® energy accounting software program from EnergyCAP, Inc. ("Software").

(c) Local Resources. Within 30 days after the selection of the energy specialist, the District will provide the energy specialist with office space, an office phone, internet access, email

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address, on-campus parking, building keys and alarm codes. Use of these resources is subject at all times to District policies and procedures. If requested due to safety or security concerns, the District will provide a commissioned security officer to accompany the energy specialist while performing facilities assessments outside of normal business hours.

4. **Program Implementation**. (a) Prompt Start. Once Cenergistic has received the contracts from the Bundled Organizations and has assigned an energy specialist to work on-site, the District will promptly begin and then continue to implement the Program.

(b) Commitment and Communication. In Cenergistic's experience, the success of the District's Program implementation will be a function of the demonstrated commitment of the school board, superintendent and other administrators, e.g. through timely communication of high level support for the Program. More specifically, no later than 60 days after the Start Date, the school board must adopt an appropriate policy and the administration must adopt appropriate administrative guidelines reflecting the District's commitment to the Program. The District shall communicate these guidelines to its people, construction contractors and on-site management service providers, if any. Cenergistic will facilitate semi-annual progress reports for the school board. The District will make its utility records available for review and copying on request of the energy specialist, Program Liaison or Cenergistic.

(c) Software Tool. The effective management of energy information is a first step to achieving positive results through accountability. Energy consumption will be accounted for by using a third party software program, EnergyCAP®, with which Cenergistic's energy consultants are knowledgeable and trained to provide support to the District. No later than 90 days after the Start Date, the District must license the EnergyCAP® energy accounting software program from EnergyCAP, Inc, or, if later recommended by Cenergistic to its clients (e.g. because EnergyCAP® ceased to be available), an alternative software program ("Software"). The District's cost for the Software is $6,650 per year for the first three years and $2,593 per year thereafter. Data input and maintenance will be managed and controlled, at Cenergistic's option, either by the Energy Specialist or at Cenergistic's corporate office, with District access to review all data entry.

(d) Program Liaison. Within thirty (30) days after the Start Date, Cenergistic and the District will discuss and collaborate on identifying one of the District's senior-level business officials to serve as the liaison and primary point of contact for the District on the Program ("Program Liaison"). The Program Liaison should be accessible and responsive to Cenergistic for communication and meetings and may not be someone who is unacceptable to Cenergistic. Cenergistic will offer education and training for the Program Liaison (and any replacement Program Liaison) to effectively serve in the role, with an emphasis that will promote the Program Liaison's role in reviewing all savings determinations. To assist in the education and training, at the next scheduled session after the Start Date, the Program Liaison shall attend, at Cenergistic's expense, the EnergyCAP workshop provided by EnergyCAP Inc. in Dallas, TX. The Program Liaison may bring other District representatives to the EnergyCAP workshop, at District expense. In the event there is a replacement Program Liaison, after designation for that position, that person shall attend the next offered EnergyCAP workshop, at Cenergistic's expense, in Dallas, TX. The Program Liaison position shall not be vacant for more than thirty (30) consecutive days during the Term of the contract.

(e) Access, Authority and Control. The energy specialist needs to have access to the District's systems controls, including the energy management systems ("EMS"), and the authority (in communication and coordination with other District personnel) to make changes so that facilities are not

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operated outside of the established policy and guidelines. The energy specialist needs the authority to: (1) program the EMS including changes in the temperature settings and run times of EMS controlled equipment (e.g. HVAC, water, heating and lighting systems), and (2) change settings and run times for each facility's equipment and systems (e.g. lighting, sewer and water systems, time clocks and thermostats) that are not controlled by the EMS. The energy specialist will not have authority to make any changes that violate District established policy and guidelines and the District retains the right to suspend the energy specialist's access at any time. In the event of such a suspension the District will immediately inform Cenergistic of the suspension and the basis. The District shall provide such access and authority to the energy specialist within 30 days of the energy specialist's first day of on-site work. This contract does not alter the District's exclusive right of control over its people and facilities and its pre-existing responsibility, if any, to provide reasonable premises safety.

(f) No Third Party Interference. The District shall not allow any third party to interfere with the District's Program implementation.

5. **Savings Determination**. (a) General. Energy savings are determined in accordance with the Measurement and Verification Plan ("M & V Plan") attached hereto by comparing measured use before and after the start of Program implementation, with appropriate adjustments for changes in conditions that are independent of the Program. The simple formulaic expression is:

Avoided Energy Use (or Savings) = Adjusted-Baseline Energy – Reporting-Period Energy ± Non-Routine Adjustments of baseline energy to reporting-period conditions

The energy specialist shall use the Software to calculate the District's savings by subtracting the energy actually used (i.e. consumption: kWh, BTUs, gallons, etc.) in each Performance Year (as defined below) from the use in the Base Year (as defined below), plus or minus any Adjustment Variables (as defined below), and applying the price (based on the blended rate to the District for each type of energy purchased by the District) for each corresponding period ("Savings"). The "Total Savings" means the Savings and any additional verifiable cost containment or avoidances resulting from the Program (e.g. utility refunds received as a result of a Program billing audit), in accordance with current industry-accepted valuation methodology. Savings reports shall be delivered to the Program Liaison for review and verification. The Program Liaison will work diligently to review reported Savings and will present any questions about the savings reports within five business days of receipt. Cenergistic's projections of Total Savings when using the Program are based upon energy consumption and other data furnished by the District.

(b) Baseline Period. A 12 month baseline period will be established as set out in the attached M & V Plan by Cenergistic and the energy specialist, in consultation with the Program Liaison. The Software will be used to establish a baseline period consisting of 12 consecutive months that precede the Start Date ("Base Year"). The District represents that the historical utility usage data provided to Cenergistic for the purpose of savings projections is accurate. If it is later determined that either: 1) there is a variation between the data provided and the accurate utility usage of ± 5% or more or, 2) changes in the 12 months preceding the Start Date would cause those 12 months to not accurately reflect actual pre-program usage by the District ("variation"), Cenergistic may select as the Base Year an alternate 12-month period from the 36 months preceding the Start Date. For new construction, the energy specialist and Cenergistic, in consultation with the Program Liaison, will use detailed, calibrated simulation analysis to compile the Base Year.

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(c) Reporting Period. Each reporting period will be a 12 month period ("Performance Year"). The first Performance Year will begin after the energy specialist starts work and the *QuickStart* (as defined below) ends ("First Year") and each Performance Year is consecutively named. The "Second Year" means the 12 month reporting period following the end of the First Year, the "Third Year" follows the Second Year, and so on. A performance year may be suspended as set out below. Using the Software, Savings shall be calculated for each Performance Year in comparison to the Base Year.

(d) Appropriate Adjustments. (i) Adjustments to the baseline shall be made in accordance with the M & V Plan to recognize that the operating environment changes in ways that impact energy use but are independent of the Program (e.g. the weather) and function simply to bring energy use in the two time periods to an equivalent set of conditions.

(ii) The Software allows appropriate adjustments to the Base Year, using available data to account for the following factors occurring during the Performance Year that affect the energy used in facilities ("Adjustment Variables"): outside temperature; floor space; occupancy type or schedule; amount, type or use of equipment; number of days in the billing period; energy rates; and reasonably estimated energy loads added or reduced after Program implementation.

(iii) The Software also allows other appropriate adjustments for a more accurate Savings calculation. If the District has experienced abnormal temperatures during the Base Year, a total of 36 months of billing information can be used to create a more accurate statistical model for the District. The District shall communicate the District's energy conservation guidelines to its construction contractors and on-site management service providers, if any. Savings will be determined using either calibrated simulation or by making appropriate adjustments, as mutually agreed by the parties, in the event of any of the following: (a) the guidelines are not substantially followed by third party construction contractors or on-site management service providers; (b) the District chooses not to substantially implement Cenergistic's water conservation recommendations; or, (c) there are equipment malfunctions that negatively impact program savings. Agreement concerning the calibrated simulation or appropriate adjustments will not be unreasonably withheld by either party. In the event solar electricity is implemented by the District, the parties will agree upon a process that both measures and values the solar electricity for purposes of determining the blended rate of avoided consumption from that source. If the District fails to substantially implement the program as determined by Cenergistic in its sole discretion, the Performance Year can be suspended until the District is substantially implementing the program. If a Performance Year is suspended, it will consist of twelve non-consecutive months; however, for purposes of determining savings, savings, if any, during the suspended period shall continue to accrue.

(iv) The data will continue to be reviewed for accuracy during the term of the Contract. In the event there are inaccuracies in the data or there are data entry errors (i.e. information not known at the time, incorrect meter reading or data entered into the Software incorrectly), the data may be updated to correct such errors that occurred during the twelve (12) months immediately preceding the latest monthly billing statement. Data prior to the twelve (12) months immediately preceding the latest monthly billing statement will be deemed to be accurate by the parties.

6. **Term**. This contract shall be for a term beginning on the Start Date and ending on the last day of the Fifth Year ("Term").

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7. **QuickStart and Monthly Fee**. (a) QuickStart. The District shall not pay any monthly fees to Cenergistic during the *QuickStart* period, beginning on the Start Date and ending four months after the Start Date, or on such later date as determined by Cenergistic ("*QuickStart*"). In the event the Performance Year is suspended as set out in paragraph 5 above, the monthly fees for the suspended period shall be deferred and the term shall be extended until 60 monthly fee payments have been made.

(b) Monthly Fee. The District shall pay Cenergistic a fee of $8,300 ("Monthly Fee") per month for 60 consecutive months ("Fee Period"). The District shall pay the first Monthly Fee in the month after the *QuickStart* period and Cenergistic will bill the District on the 1st of each month for each subsequent Monthly Fee. As set out in paragraph 9(b) below, in the event of termination by one of the Bundled Organizations, the Monthly Fee may be adjusted as mutually agreed for the remainder of the Term.

(c) Additional Districts. In the event the District acquires, contracts with, or otherwise becomes responsible for educational services for another district ("acquired district"), or is requested by another district ("requesting district") to allow the energy specialist to provide energy management support, the District agrees to not share, utilize, or include the Program (including the use or services of the energy specialist trained by Cenergistic) to any extent, in any facilities in the acquired or requesting district without Cenergistic's express written consent and payment of additional fees as mutually agreed.

8. **Savings Guarantee**. (a) Cenergistic's commitment to the quality of the Program is evidenced by Cenergistic's Savings Guarantee (as defined below). Cenergistic shall reimburse the District for the difference if the District's Costs (as defined below) exceed its Total Savings, computed from the Start Date to the end of any Performance Year during the Term ("Savings Guarantee"). Due to the cumulative nature of the Savings Guarantee it is necessary to specify that Cenergistic shall not make reimbursement for amounts that Cenergistic has already reimbursed for a prior Performance Year. To be eligible for the Savings Guarantee the District must have substantially implemented the Program. If Cenergistic reasonably determines that the District is not substantially implementing the Program, Cenergistic shall give the District written notice of its determination (including specific details supporting Cenergistic's determination and specific recommendations for appropriate District action) within a reasonable period of time after it determines that the District is not substantially implementing the Program (not to exceed thirty (30) days) and, at Cenergistic's election, the Performance Year and payment of the Monthly Fees shall be suspended for a period of up to four months as time to remedy. The District shall act within a reasonable time to cure such failure, with curative steps being taken within sixty (60) days after receipt of the written notice referenced above. If the parties are unable to agree on whether the District is substantially implementing the Program, the parties agree to meet to resolve the differences as set out in paragraph 13(c) below. "Substantial implementation of the Program" does not require the District to have implemented the Program in every detail. To "substantially implement" the Program means that the process of implementation is material to the extent that the program functions as intended. It requires that the Program has been implemented in its material elements, or almost fully implemented. The "District's Costs" means the total amounts paid for the initial and renewal costs of the Software, and the Monthly Fees. Cenergistic shall pay the District a required reimbursement no later than 90 days after the results for the prior Performance Year have been finalized by Cenergistic and the energy specialist. If Cenergistic fails to make a required reimbursement, the District may terminate this contract without a payment of a Work Fee and recover

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the amount of the required reimbursement from Cenergistic. An explanation of the Savings Guarantee is attached hereto as Attachment One. The parties agree that in the event of any conflict between this contract and Attachment One, the terms of this contract supersede, control and take precedence.

(b) In the event the District's Costs exceed the savings and result in Savings Guarantee payments by Cenergistic for two (2) consecutive performance years, the parties agree to follow the Dispute Resolution process set out in paragraph 13(c) below, to meet and discuss the viability of the program and how the parties and program will proceed going forward.

(c) The District shall refund prior reimbursements on the Savings Guarantee to Cenergistic if (1) the Total Savings exceed the District's Costs, computed from the Start Date to the end of a later month during the Term, or (2) the District exercises its right of Termination for Convenience (as defined below). The District shall pay Cenergistic a required refund: (1) no later than 90 days after the results for such later month have been finalized by Cenergistic and the energy specialist, or (2) on the effective date of a Termination for Convenience.

9. **District Termination for Convenience**. (a) As provided in this contract Cenergistic anticipates a long-term relationship and remains committed to the District through the Term and beyond. However, any of the Bundled Organizations may terminate this contract for any reason and without cause as provided in this paragraph. To validly exercise this right to terminate for any reason and without cause (including if there is no appropriation of funding or for any other termination that is not based on Cenergistic's failure to perform its material obligations under this contract) (a "Termination for Convenience"), the District shall provide Cenergistic with at least 60 days prior written notice specifying the date of termination ("date of termination") and shall pay Cenergistic a Work Fee to compensate Cenergistic for its Intellectual Property, the work performed by Cenergistic and for the benefits received by the District (and not as a penalty) ("Work Fee"), with the calculation based upon the date of termination, as follows:

Quick Start through the end of Performance Year One	a. Payment for the value of Cenergistic's Intellectual Property and the continuing benefits of the program after termination: in the amount of $23,550 which represents 15% of Projected Performance Year One Total Gross Savings per the Cenergistic matrix; plus b. $700 per day, for each Cenergistic employee on-site from Start Date through the termination date to cover costs including overhead
Performance Years Two through Four	An amount equal to the preceding twelve Monthly Fees
Performance Year Five	The lesser of: (a). the remaining projected Performance Year 5 fees per the Cenergistic matrix; or, (b). an amount equal to four Monthly Fees

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Upon a Termination for Convenience, the Work Fee shall include the following additional amounts which the District shall pay Cenergistic: the unpaid Monthly Fees but only through the termination effective date (including any months which were deferred because of a suspension of the Performance Year as set out in paragraph 5 above). A Termination for Convenience voids the Savings Guarantee. This termination right does not limit the rights and remedies of the District. More specifically, if Cenergistic fails to perform its material obligations under this contract, the District's legal rights and remedies are not limited by the terms of this paragraph. If the District contends Cenergistic has committed a material breach of the contract, the District will provide written notice to Cenergistic specifically describing the breach and giving Cenergistic a reasonable opportunity and time (not less than 30 days) to cure the claimed breach before taking other action. If the material breach is not remedied by Cenergistic following the notice as set out above, the District may terminate this contract without any obligation to pay a Work Fee.

(b) Upon receipt by Cenergistic of a termination notice by one of the Bundled Organizations ("terminating Bundled Organization"), the following provisions will be applicable with respect to the remaining Organization ("non-terminating Organization"):

(i) At Cenergistic's option, within thirty [30] days after receipt by Cenergistic of the notice of termination from the terminating Organization, Cenergistic may elect to:

[A] Convert the energy specialist to a part-time position with the non-terminating Organization's fee remaining unchanged for the remainder of the Term. If the energy specialist is unwilling to convert to part-time, a new, part-time energy specialist will be selected and trained by Cenergistic; or,

[B] Terminate the contract with the non-terminating Organization without future obligation for either party to perform according to the terms of the contract (including the non-terminating Organization will have no obligation to pay a Work Fee);

(ii) Upon mutual agreement of the parties, convert the energy specialist to a full-time position dedicated to the non-terminating Organization, with a fee adjustment to be paid by the non-terminating Organization for the remainder of the Term, to cover the portion of the energy specialist's salary previously paid by the terminating Organization.

(c) Except as expressly modified below, the provisions set out in 9(a) above will remain in full force and effect:

(i) The terminating Organization shall be responsible for the Work Fee set out in the contract and nothing contained herein shall be deemed to be a waiver or modification of the requirement for the terminating Bundled Organization to pay the Work Fee as set out in 9(a) above;

(ii) If both Organizations choose to terminate at the same time, each Organization will be responsible for a pro rata portion of the termination fee.

(iii) If the contract continues pursuant to 9(b) (i) or (ii) above, upon a later termination by the non-terminating Bundled Organization, the Work Fee as set out in 9(a) above will be due.

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10. **Termination Event**. Upon termination of this contract the District shall promptly: (a) return to Cenergistic all materials and Proprietary Information previously furnished by Cenergistic or accumulated by the District in connection with the Program, including all copies thereof; (b) cease using the Proprietary Information and implementing the Program; and (c) if the District employs an energy specialist during the Program Continuation as set out below, and then terminates the program, discontinue the employment of any District energy specialist trained by Cenergistic in that position (provided the District may continue to employ that person in a different role with the District that does not include any energy conservation duties).

11. **Proprietary Program and Information**. (a) The District will have access to and use of Cenergistic's energy management program as well as materials that are copyrighted, trade secrets and other information that is proprietary to Cenergistic (collectively "Proprietary Information"). Furthermore, the Proprietary Information also includes all database files created using the Software.

(b) The District agrees that the Proprietary Information (including all copies) continues to be Cenergistic's property and should be kept confidential to the full extent permitted by law. The District shall give Cenergistic written notice and an opportunity to respond if the District receives a third party request for Proprietary Information. The District shall not disclose the Proprietary Information to any unauthorized person or use it outside of the District or this contract. The District shall assist Cenergistic in the protection of the Proprietary Information. The District's obligations under this paragraph survive termination of this contract.

(c) While under contract with Cenergistic and for a period of two years following the termination of this contract, the District will not solicit, hire or retain any Cenergistic employees or contractors for employment or other work at or for the District.

12. **Program Continuation**. (a) No More Fees. Once the District has paid all fee amounts owed to Cenergistic for the Fee Period and so long as: (i) the parties mutually agree to the continuation details as set out in 12(b) below, and (ii) the District continues to substantially implement the Program, (which shall include maintaining current performance data in the Software), the Program shall continue with no additional fee payments to Cenergistic. During this Program Continuation period the District may continue to implement and utilize the Program but always subject to the District's continuing obligations in this contract regarding the Proprietary Information (as defined and set out above).

(b) Transition at end of Term. To allow for a smooth transition from a Cenergistic provided energy specialist to a District provided energy specialist, no later than six (6) months prior to the end of the Term the parties will meet to mutually agree upon the following transition and continuation details: (i) all issues concerning the energy specialist during the Program Continuation phase including, but without limitation, the process of selection, compensation, training and employment, and (ii) any optional value added services to be provided by Cenergistic. In the event the parties are unable to mutually agree upon the necessary details for Program Continuation prior to the end of the Term, the Program will terminate at the end of the Term.

13. **Miscellaneous**. (a) This contract is only effective upon receipt of a signed contract from all Bundled Organizations and each of the signed contracts shall constitute the entire agreement of the respective parties with respect to the subject matter of the contract. This Contract is only effective against the District following public action by the Board of Education to approve the contract during a valid public meeting and upon completion of the Fiscal Certificate executed by the Treasurer in the form

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of Certificate attached hereto. In the event all Bundled Organization contracts are not received and approved by Cenergistic within thirty (30) days from the Start Date designated in this contract, this contract shall be void and of no force and effect with no liability by either party. This contract supersedes the parties' prior communications, requests, responses, proposals, offers and agreements, if any. This contract may be modified only by a writing signed by the parties. Invalidity or unenforceability of one or more provisions of this contract shall not affect any other provision of this contract.

(b) In an action to enforce or construe this contract in a court with competent jurisdiction, the prevailing party shall be entitled to recover its reasonable and necessary attorneys' fees and costs of court.

(c) Dispute Resolution. Open communication and cooperation of the parties is vital to the success of the Program and to the settlement of disputes if they arise. If a dispute persists, either party may suggest an executive meeting for review and resolution. The party suggesting the meeting should identify the issues in dispute and coordinate a face-to-face meeting at the District to review the issues and solution options. The executive officer for each party who has full authority to discuss the issues and commit to effective solutions shall attend and participate in the meeting. Also, those persons with firsthand knowledge of the issues must be available for the meeting. No dispute under this contract shall be subject to litigation proceedings prior to completing the meeting, except for an action to seek injunctive relief.

(d) Criminal Background Checks. If Cenergistic or Cenergistic's employees (including any energy specialist and consultants), will have routine interaction with a child, Cenergistic will obtain all criminal record information on anyone working on behalf of Cenergistic that will have routine interaction with a child, through the Bureau of Criminal Investigation (BCI) and/or Federal Bureau of Investigation (FBI) consistent with Ohio Revised Code 3319.392 (to the extent applicable). Upon request, Cenergistic shall provide the District with proof that it has complied with this requirement. For all other Cenergistic employees that may be working in the District, Cenergistic will perform standard employment and background checks. Cenergistic background checks include, but are not limited to, criminal background checks, county standard felony records, driving records, social security check, Crimlink and the National Sex Offender Registry. Cenergistic shares the District's commitment to not employ persons with criminal backgrounds or that would present a risk to students or others on the District campus.

(e) Compliance with Law. Cenergistic represents, and agrees to comply with all applicable State and local laws, district policies and regulations pertaining to performance of this Contract.

(f) Insurance and Workers' Compensation. During the Term, Cenergistic will maintain insurance and upon request after the Start Date, Cenergistic will furnish certificates of insurance for the following coverage amounts: (1) Worker's Compensation – Statutory requirements and benefits; (2) Automobile Liability – $2,000,000.00 per accident, bodily injury and property damage combined; (3) Commercial General Liability – $1,000,000.00 per occurrence and general aggregate, to include contractual liability, premises operation liability, independent contractor's liability, explosion, collapse and underground property damage, personal liability and products liability. The District shall be named as an additional named insured on the general liability and automobile insurance coverage. On request of the District, Cenergistic will produce a certified copy of any insurance policy.

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Each party is signing this contract on the date stated under that party's signature.

Nordonia Hills City School District	CENERGISTIC, INC.
By:_____	By:_____
Name_____	Name: John Bernard
Title:_____	Title: President
Date:_____	Date: October 22, 2014

Nordonia Hills CSD, OH - K12 - BUNDLED FF5 SES CONTRACT v.3 102214

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MEASUREMENT AND VERIFICATION PLAN

This Measurement & Verification Plan ("M&V Plan") is prepared for Nordonia Hills City School District (the "Organization") by Cenergistic and is agreed to by the parties as the M&V plan in accordance with the protocols of the International Performance Measurement and Verification Protocol ("IPMVP") for the energy program delivered by Cenergistic pursuant to the contract with a Start Date of November 1, 2014.

This M&V Plan is prepared in accordance with Chapter 5 of IPMVP Volume 1 (EVO 10000-1:2012).

The IPMVP guideline, developed and maintained by the nonprofit Efficiency Valuation Organization (see www.EVO-World.org), is the most current and widely-recognized guideline promulgated by a non-profit and impartial source. The IPMVP is the product of an international consortium of volunteers working together to create a "protocol that would help determine energy savings from energy efficiency projects in a consistent and reliable manner."

IPMVP includes guidance for many types of energy management initiatives and circumstances; not all guidance is applicable in all cases. The purpose of this M&V Plan is to document how the M&V guidance contained within IPMVP will be specifically applied to this contract. In cases of variance between specific provisions of IPMVP and this M&V Plan, this Plan takes precedence.

1. **ECM Intent** The energy conservation measures ("ECMs") reduce electricity, gas, water and other energy usage and cost, depending on the specific facility. Many varied ECMs will be used to achieve the savings. ECMs will be operational in nature (not equipment, facility or hardware retrofits) and are generally categorized as turning off energy-using systems when not necessary, setting back energy-using systems when possible, and improving efficiency of energy-using systems when in use. Space conditions, during both occupied and unoccupied periods, will change as necessary to comply with the organization's published energy policy and administration guidelines.
2. **Selected IPMVP Option and Measurement Boundary** IPMVP Option C (Whole Facility) will be used for savings determination because it is the most appropriate M&V method for total facility energy reduction when all energy-using systems are affected and ECMs cannot be isolated, submetered or simulated by computer model. Option C was also chosen because many ECMs will be involved, and some of them cannot be directly measured. Utility meters for electricity, gas, water and sewer will be included in the savings M&V for the organization. Together, these meters will account for all energy use by each facility. The total savings is the sum of savings for each facility. The measurement boundary includes all facilities and infrastructure owned and leased by the Organization.
3. **Baseline: Period, Energy and Conditions** Using the Software (as defined in the contract, hereinafter "Software"), a baseline period shall be established for each meter consisting of 12 consecutive months that precede the energy program Start Date. Normally this will be the 12 months immediately prior to start date, but under circumstances described in the contract, an alternate 12-month period may be chosen.

   The baseline data for each meter will be defined and available in the M&V Software upon import and preparation of the data for each meter & facility. The Software also includes static factors such

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as weather and building size. Included in the baseline data will be an identification of the baseline period, baseline energy consumption and demand data, other independent and relevant variable data, and other static factors (i.e. occupancy type, building information such as square footage, etc.). Other baseline data may be included and/or supplemented as agreed by the parties. Daily mean temperature weather data will be obtained from a nationally-recognized service using NOAA-originated data.

4. Reporting Period Each reporting period will be a 12 month period called a "Performance Year". The Performance Year begins according to the terms of the contract.

5. Basis for Adjustment Energy savings are determined by comparing measured use before and after the start of Program implementation, after making appropriate adjustments for changes in conditions that are independent of the Program. Since savings are to be reported as "cost avoidance", under reporting period conditions, IPMVP Equation 1b will be used. This method quantifies how savings in a given reporting period is determined, relative to what energy use would have been without the ECMs in place. Equation 1b defines how baseline period energy needs to be adjusted to reporting period conditions.

Equation 1b: Avoided Energy Use (or Savings) =Adjusted-Baseline Energy – Reporting-Period Energy ± Non-Routine Adjustments of baseline energy to reporting-period conditions

In addition, savings may be accrued due to one-time actions such as identification of utility billing errors leading to refunds, rebates, rate changes, and other measures that do not reduce energy usage but do reduce Organization's out of pocket utility costs.

6. Analysis Procedure The Software performs the cost avoidance analysis procedure. The Software allows appropriate routine and non-routine adjustments to the baseline period, using available data to account for the following factors occurring during the reporting period that affect the energy used in facilities: number of days in the billing period, energy unit cost, and reasonably estimated energy loads added or reduced after Program implementation due to such factors as outside temperature; floor space; occupancy type or schedule; amount, type or use of equipment; facility construction/renovation; and energy management hardware retrofits installed under unrelated projects. Specific cost avoidance analysis algorithms used by the Software are extensively documented and can be furnished upon request.

The Software also allows other appropriate adjustments for a more accurate Savings calculation. If the organization has experienced abnormal temperatures during the baseline period, a total of 36 months of billing information can be used to create a more representative statistical baseline. Savings will be determined using either calibrated simulation or by making appropriate adjustments, as mutually agreed by the parties, in the event of any of the following: (a) the organization's energy conservation guidelines are not substantially followed by its construction contractors or on-site management service providers, if any; (b) the District chooses not to substantially implement Cenergistic's water conservation recommendations; or, (c) there are equipment malfunctions that can negatively impact program savings.

The Software adheres to the IPMVP guidelines. IMPVP is not exhaustive in its guidance; in some situations engineering judgment must be used. Calculations are supervised by licensed

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Professional Engineers, Certified Measurement and Verification Professionals and Certified Energy Managers.

7. Energy Prices Reporting of cost avoidance will value the energy use avoided at the then-current unit cost for each meter, each period. Prices will be calculated by the Software for each month. The price applied for each utility is the realized price, based on the blended rate to the Organization for each type of energy purchased by the organization, taking into account consumption and all charges from the utility provider.

8. Meter Specifications Utility company meters used for billing are the only meters used. Exception: For heating oil stored in tanks, dip measurements recorded by the organization or by the provider may be used. In master-metered campus situations, submeters may be necessary for accurate identification of building by building energy usage.

9. Monitoring responsibilities Energy data from utility bills will be recorded in the Software as set out in the contract. The Software captures weather information necessary for calculating and applying adjustments. Changes to the baseline conditions, such as facility size, occupancy or equipment changes, will be documented in the Software. Responsibility for collection, entry, calculation and accuracy of the data in the Software is the responsibility of the Energy Specialist(s) under the supervision of Cenergistic.

10. Expected Accuracy The accuracy of data capture of the utility billing data and entry of that data into the Software is expected to be verified 100% (± 2%) via reports that reconcile data with utility bill accounts payable to ensure the quality of the data entered, to ensure consistency with previous billing, elimination of gaps or duplicate entries, and reasonable protection against user errors in data entry. Statistical accuracy of the Software's routine weather adjustment process uses industry-standard linear regression techniques and is evaluated on a meter-by-meter basis. Data analysis does not involve sampling since the actual data, as entered into the Software, is used for any savings calculations. The accuracy of the Software's calculations has been validated empirically against the Department of Energy's ENERGY STAR program, which benchmarks buildings' performance. The calculations of the Software are consistent with ENERGY STAR results in determining increase in building energy utilization index (EUI – Energy usage per square foot per year).

11. Budget The cost of M&V includes the Software cost, as defined in the contract, plus a portion of the Energy Specialist's time. The Software cost is defined in the contract. More time will be required early in the energy program by the Energy Specialist as the baselines are determined and the Energy Specialist becomes familiar with the Software and the process for entering data and determining savings. Once the utility bills have been entered, the baseline has been determined and the Energy Specialist has become familiar with the Software and the process, subsequently, the savings determination process and its review with operating and administrative staff is expected to require approximately 5% of an Energy Specialist's time, across all meters and facilities for the organization.

12. Report Format Cost avoidance will be calculated on a monthly basis as set out in the contract. Cost avoidance reports will be prepared and provided at least semi-annually to the organization. Cost avoidance calculations will commence with a formal data release occurring approximately five months after the Energy Specialist is in place. Cost avoidance reports will

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include results from the Software and show energy as well as expenditure savings versus the baseline. Cost avoidance reports have different formats for different audiences, but in general show usage and cost for: baseline actual, baseline adjusted to reporting period conditions, reporting period actual, and calculated cost avoidance (adjusted baseline minus reporting period actual).

13. Quality Assurance The primary risks in this M&V process are listed below with specific quality assurance steps that will be used to address each.

- Utility companies sometimes estimate meter readings instead of actually reading the meter. Any such estimate will be self-corrected by a subsequent month "true-up" when the meter is actually read. When an estimate is detected, the Energy Specialist will attempt to validate the utility company estimate to reflect actual usage until an actual reading is made, and then adjust data to smooth out anomalies created by estimates.

- Undetected changes happen to buildings, their operation, or use and those undetected changes may not be reflected in the reported savings. The procedures described in Section 9 minimize the chance of any such impact and ensure that any unimplemented baseline change has minimal effect.

- Data entry by the Energy Specialist may put incorrect data into the Software. Cenergistic along with the Energy Specialist together review this data regularly to find such errors, and complete routine error-checking procedures within the Software to find and fix them.

The parties agree this M & V plan will be modified as mutually agreed to reflect changes that occur or additional data that may be obtained.

This M & V plan has been developed for Nordonia Hills City School District by the following qualified professional.

CENERGISTIC INC.

EILEEN BYRD

SENIOR VICE PRESIDENT – DATA QUALITY

CERTIFIED PUBLIC ACCOUNTANT (Texas State Board of Public Accountants)

CERTIFIED INTERNAL AUDITOR (Institute of Internal Auditors)

CERTIFIED QUALITY ENGINEER (American Society of Quality)

CERTIFIED MEASUREMENT AND VERIFICATION PROFESSIONAL (Association of Energy Engineers)

CERTIFIED ENERGY MANAGER (Association of Energy Engineers)

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CERTIFICATE

Section 5705.412 RC

Cenergistic, Inc.
5950 Sherry Lane
Dallas, TX 75225

PO#
PO Date
PO Amount
Board Approved:

for _____

The undersigned, Treasurer of the Board of Education of the Nordonia Hills City School District, Ohio, certifies that the money required to meet the obligations of the Board during **Fiscal Year 2015** under the attached contract have been lawfully appropriated by the Board for such purposes and are in the treasury or in the process of collection to the credit of an appropriate fund, free from any previous encumbrances.

The undersigned, Treasurer and President of the Board of Education of the Nordonia Hills City School District, Ohio, and the Superintendent of Schools of the Nordonia Hills City School District, Ohio, hereby certify that the District has in effect for the remainder of the current fiscal year and the succeeding two fiscal years of the term of the attached contract, whichever is longer, the authorization to levy taxes, including the renewal of existing levies, which, when combined with the estimated revenue from all other sources available to the District at the time of this certification, are sufficient to provide the operating revenues necessary to enable the District to maintain all personnel, programs and services essential to the provision of an adequate educational program on all of the days set forth in its adopted school calendars for the current fiscal year and for a number of days in the succeeding fiscal years equal to the number of days instruction was held or is scheduled for the current fiscal year.

This Certificate is given in compliance with Sections 5705.41, 5705.412 and 5705.44 of the Revised Code.

DATED: _____ Nordonia Hills City School District

_____

Treasurer, Board of Education
Nordonia Hills City School District

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President, Board of Education

Nordonia Hills City School District

Superintendent of Schools

Nordonia Hills City School District

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ATTACHMENT ONE

Nordonia Hills City School District

Savings Guarantee Illustration

Cenergistic knows that significant net savings result when the elements of our proven methodology are implemented by our clients. We extend this confidence to each client in the form of our industry-leading savings guarantee which assures each client of savings as they implement our energy conservation program. If, over the course of each Performance Year, the client's total investment in our energy conservation program exceeds the amount actually saved, we will write a check for the difference. This savings guarantee eliminates the financial risks that could otherwise be associated with implementing a comprehensive energy conservation program. The savings guarantee represents substantial commitment from us to our clients even as it provides meaningful reassurance for each client.

Savings Guarantee calculation example

The savings guarantee is reconciled at the end of each Performance Year on a cumulative basis to determine if the District's Costs have been covered by the savings. If not, then Cenergistic will write a check for the difference. In the event there is a payment by Cenergistic under the savings guarantee, the net cumulative savings will be evaluated monthly thereafter to determine if Cenergistic is due a refund. Here are calculations that illustrate the cumulative nature of the guarantee and also the refund and reimbursement elements. These calculations are provided for information purposes.

	First Year	*Second Year*	*Third Year*	*Fourth Year*	*Fifth Year*
Net Savings-Annual	($25,000)	$15,000	$110,000	$130,000	150,000
Net Savings-Cumulative	($25,000)	($10,000)	$100,000	$230,000	380,000
Savings Guarantee Result	Cenergistic reimburses District $25,000	No reimbursement and no refund	District reimburses Cenergistic $25,000 within 90 days of the point in the third year where cumulative net savings begin to accrue	No reimbursement and no refund	No reimbursement and no refund

Also, please note that this illustration is based on hypothetical net savings results that are not typical or expected, but were chosen here to reflect both the reimbursement and refund features of the savings guarantee. As you would understand, when talking about behavior, sometimes (but very seldom) there can be a slower start and the program builds momentum. Even if the First Performance Year gets off to

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a slow start, the reimbursement feature gives Cenergistic the ability to earn back that reimbursement as the Program gains momentum.

If there was a payment made by Cenergistic and a refund (based upon later savings) was due to Cenergistic during the continuing term of the contract, when would a refund need to be made by the District? According to the contract, if a refund is due from the District to Cenergistic, that refund would need to be paid no later than 90 days after the results for the later month that shows a refund is due. Therefore, if the Net Savings (Cumulative) reaches the level 6 months into a Performance Year, and the data through 6 months is finalized in the 8th month, then the District would have to make the refund within 90 days from that point (essentially around the 11th month).

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MINUTES OF THE SPECIAL MEETING OF THE NORDONIA HILLS BOARD OF EDUCATION HELD ON September 22, 2014

A Special Meeting of the Nordonia Hills Board of Education was held on September 22, 2014 at 5:30 P.M. in the Central Office Conference Room, 9370 Olde Eight Road, Northfield, Ohio. The Board President James E. Virost called the meeting to order with the following members present:

Mr. Virost, Mr. Gallagher, Mrs. Strong, Mr. Szabo

EXECUTIVE SESSION: Mrs. Strong moved to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public official and public employees in accordance with ORC 121.22(G)(1), Mr. Gallagher seconded.

Vote Recorded: Mrs. Strong, yes; Mr. Gallagher, yes; Mr. Szabo, no; Mr. Virost, yes. Resolution 14-09-22-212 passed. The Board moved into executive session at 5:32 P.M. and returned to session at 6:52 P.M.

ADJOURNMENT

Mr. Gallagher moved and Mrs. Strong seconded to adjourn the meeting.
The Board unanimously consented and the meeting adjourned at 7:00 P.M.
Resolution 14-09-22-213.

James E. Virost, Board President

Karen E. Obratil, Treasurer/CFO

Treasurer's Note: There was no audio recording.

MINUTES OF THE REGULAR MEETING OF THE NORDONIA HILLS BOARD OF EDUCATION HELD ON SEPTEMBER 22, 2014

A Regular Meeting of the Nordonia Hills Board of Education was held on September 22, 2014 at 7:03PM in the Northfield Elementary School, 9374 Olde Eight Road, Northfield, Ohio. The Board President Mr. Virost called the meeting to order with the following members present:

Mr. Virost, Mr. Gallagher, Mrs. Strong, and Mr. Szabo

PRESIDENT'S REPORT

Pledge of Allegiance

Approve Resignation of Board Member
Mr. Gallagher moved and Mr. Virost seconded to approve the resignation of Board Member Steven Bittel effective September 10, 2014. The Board unanimously consented and the President declared the motion passed. Resolution 14-09-22-214.

Election of Board Vice-President
Mrs. Strong nominated Mr. Gallagher as Vice President and Mr. Szabo nominated himself.

Vote for Mr. Gallagher: Mrs. Strong, yes; Mr. Gallagher, yes; Mr. Virost, yes; Mr. Szabo, no.
Vote for Mr. Szabo: Mr. Szabo, yes; Mr. Gallagher, no; Mrs. Strong, no; Mr. Virost, no.

Board President Virost declared Mr. Gallagher as vice president for the remainder of 2014. Resolution 14-09-22-215.

Open Forum
1. John Brachna - replacement of board member.
2. Dave Brookover - athletic fields.
3. Colleen Pohlmeyer - pupil bussing.
4. Carole Pleskovic – Sagamore Hills property
5. Mona Brockman – pupil bussing
6. Mary Ann Creavar – pupil bussing
7. Nicole Soltis – pupil bussing
8. Marc Michaels – pupil bussing

Committee Reports
- Finance Committee: Daniel Gallagher, Jim Szabo
- OSBA Legislative Liaison: James E. Virost
- Curriculum & Instruction Liaison: Tammy Strong
- Facilities Liaison: James E. Virost, Daniel Gallagher
- Cuyahoga Valley Career Center: James E. Virost
- Nordonia Hills Foundation Liaison: Jim Szabo
- Athletic Advisory Committee: James E. Virost
- Tax Incentive Review Board: James E. Virost
- Technology and Information Systems: Daniel Gallagher, Tammy Strong
- Special Education Liaison: Jim Szabo

SUPERINTENDENT'S RECOMMENDATIONS:

Mr. Szabo moved and Mr. Virost seconded to approve the following consent items:

- Donation of miscellaneous camera accessories to be used with Cannon SLR camera for the Nordonia Yearbook from Venditti's Studio (estimate value of $1000).
- Donation of one (1) ivercare Tracer LX wheelchair from Carol Craft to the High School (estimated value of $200).
- Approval of contract with Heights Driving School for the 2014-15 school year to provide Driver's Education program at no cost to the district. All fees to participate in the program will be paid by the student (fee of $350).

The Board unanimously consented and the President declared the motion passed. Resolution 14-09-22-216.

Contract with Jay H. Berk, PhD. & Associates
Mrs. Strong moved and Mr. Gallagher seconded to approve a contract with Jay H. Berk, PhD. & Associates for one student (Grade 7) for the 2014-15 school year at $182/day, not to exceed $31,850.

The Board unanimously consented. Resolution 14-09-22-217.

Scoreboard Advertising Agreement with The Cleveland Clinic Foundation

Mrs. Gallagher moved and Mr. Virost seconded to approve a three (3) year agreement with The Cleveland Clinic Foundation in the amount of $33,500 for 10' x 20' advertisement on high school stadium scoreboard.

The Board unanimously consented and the President declared the motion passed. Resolution 14-09-22-218.

Personnel Items
Mr. Szabo moved and Mr. Virost seconded to approve the following personnel items:

CERTIFIED:
NEW ASSIGNMENT

Julie Arnold (R) HS Psychologist, salary based on MA+30 & 5 of the Teachers Salary Schedule will be $56,824, effective for the 2014-15 school year

EXTENDED TIME

#Julie Arnold	10.0 Days	HS Psychologist	$ 3,055.05
# Tonya Huml	8.0 Days	MS Counselor	$ 3,528.47
# Eileen West	8.0 Days	MS Counselor	$ 3,692.38

 # Adjustment based on new CBA

SUBSTITUTE to complete Autism/Jon Peterson IEP's to be paid at $42.50 per day as needed

Kelly Barlett

SUBSTITUTE FOR TEACHER ON EXTENDED LEAVE
Steven Charnas (subbing for Kathleen Matuska, LE Grade 5)

HOME INSTRUCTION @$26.34/hr., as needed Justin Shank Amy Webb

SUPPLEMENTALS

HS Asst. Varsity Football	Michael Coles	(Resignation)	
(Elementary Non-Athletic)			
LE Student Council	Dena Svoboda	4.00%	$ 1,505.28
(HS Non-Athlectic)			
HS Grade 9 Class Advisor	Sarah Paris	4.75%	$1,787.51
HS Mock Trial	Endre Szentkiralyi	3.00%	$1,128.96
(HS Athlectic)			
HS Assistant Cross County	Jennie Kormanik	8.00%*	$3,010.55
**Correction*			
K-12 Coordinator			
#Art	Lisa Dressig	8.00%	$3,010.55
# Adjustment based on new CBA			

LEE EATON/MIDDLE SCHOOL – AFTER SCHOOL/WEEKEND DETENTIONS $26.34/hr., as needed:

Carol Kuboff
Jan Tylicki
Emily Parker
Jayne Kobe
Katie Kruse
Cheryl Jefferson
Courtney Wolf
Bridget Haley
Kim Allen
Patti Belli
Dana DiSalvatore
Cindy O'Connor
Renee Ventre
Dawn Monroe
Katie Dombroski
Theresa Bonick
Dan Boyle
Vivian Varjas
Gabrielle Redovian
Kristi Gunyula
Joyce Pitts
Karen Dorsey
Barb Campana
Dena Svoboda

CURRICULUM: Resident Educator Mentors for the 2014-2015 school year at the rate of $564.48 each

Bethany Payne
Dawn Soukup
Hallie Eland
Lisa Bass
Janis Roskoph
Amy Sopata
Sarah Paris
Jaime Hoon
Jan Tylicki
Justin Shank
Alison Monsman

CURRICULUM: Accelerated Reader program at Nordonia Middle School, effective August 24, 2014, at the curriculum study rate of $26.34, for up to eight hours. Shawn Bally

CURRICULUM: (Know-How Nordonia) with K-12 staff, effective September 1, 2014, to be paid at curriculum study rate of $26.34, for up to 60 hours, not to exceed $1580.40. Angela Wojtecki

CURRICULUM: Title I Math Coordinators for the 2014-15 school year, to be paid at their hourly rate, not to exceed $6,000 per employee. Paid through Title I Federal Grant.

Ledgeview	Holly Schroeter	$30.62/hr.
Northfield	Kaitlin Petrilli	$29.67/hr.
Rushwood	Alison Monsman	$41.81/hr.
Lee Eaton:	Dan Boyle	$42.92/hr.

CURRICULUM: Group Testing Coordinator at Nordonia High School, effective for the 2014-15 school year, at a rate of $30.00/hr. as needed. Beth Petros

CURRICULUM: Title I Math workers, effective, September 30, 2014, paid at the curriculum study rate of $26.34/hr., not to exceed four hours per week per employee at Lee Eaton and not to exceed six hour per week per employee at K-4 buildings. Paid through Title I Federal Grant.

Ledgeview:	Janis Roskoph, Crystal Dangler, Melissa Di Gennaro
Northfield:	Brad Bender, Amanda Osborne
Rushwood:	Kathy Goodson, Sarah Felker, Dawn Soukup
Lee Eaton:	Alice Bender, Amy Sopata, Sue Harris

CLASSIFIED:

RETIREMENT

Joyce Pitts, LE Paraprofessional, effective 11/1/2014

NEW ASSIGNMENT

Melissa Chase (R) Administrative Assistant, CO, 8 hours per day, 5 days per week, Step 4 of the Exempt Salary Schedule, effective 10/1/2014, $41,604.15.

Kim Bell (R) RW Cafeteria Helper, 3.0 hours per day, 5 days per week, Classification I, Pay Grade I, Step 0, effective 9/2/2014, $12.47/hr.

Jessica Dorsey (R) RW Building Interventionist, 2.5 hours per day, 5 days per week, Classification III, Pay Grade II, Step 0, effective 8/29/2014, $14.26/hr.

Victoria Drazil (N) LE Student Supervisor, 2.0 hours per day, 5 days per week, Classification IV, Pay Grade I, Step 0, effective 9/8/2014, $14.20/hr.

Shawneen Orzechowski (R) RW Building Interventionist, 3.0 hours per day, 5 days per week Classification III, Pay Grade II, Step 0, effective 9/2/2014, $14.26/hr.

Joseph Ventura (R) LE Student Supervisor, 2.0 hours per day, 5 days per week, Classification IV, Pay Grade I, Step 0, effective 9/16/2014, $14.20/hr.

Charles Wasco (N) NF One on One Interventionist, 7.0 hours per day, 5 days per week, Classification III, Pay Grade III, Step 0, effective 9/15/2014, $14.26/hr.

CHANGE OF ASSIGNMENT

Lindsay Gopalakrishna (R) from NF Student Supervisor to NF Building Interventionist, 3.5 hours per day, 5 days per week, Classification III, Pay Grade II, Step 0, effective 9/2/2014, $14.26/hr.

SUBSTITUTE

Jessica Dorsey	Substitute Student Supervisor/Paraprofessional
Lewis Townes, Jr.	Substitute Custodian

The Board unanimously consented and the President declared the motion passed. Resolution 14-09-22-219.

TREASURER'S RECOMMENDATIONS

Mr. Gallagher moved and Mr. Virost seconded to approve the following consent items:

- Special Meeting Minutes for 8/25/2014
- Regular Meeting Minutes for 8/25/2014
- Special Meeting Minutes for 9/08/2014
- Financial Statement for the month ending August 31, 2014
- Student Activity Budgets
- Permanent Appropriations for FY15
- Fund Transfer:

$10,031.12	From: Class of 2014 (200/9115)	$ 701.05	To: Class of 2015 (200/9116)
		$2,000.00	To: Class of 2016 (200/9117)
		$2,000.00	To: Class of 2017 (200/9118)
		$5,330.07	To: Class of 2018 (200/9119)

Approve Agreement with Ethan D. Schafer to provide psychological services to Lawrence Upper School during the 2014-15 school year at a cost of $63,468, paid with Auxiliary Services funds.

The Board unanimously consented and the Board declared the motion passed. Resolution 14-09-22-220

ADJOURNMENT

Mr. Gallagher moved and Mr. Virost seconded to adjourn the meeting at 8:06PM. The Board unanimously consented. The President declared the motion passed. Resolution 14-09-22-221.

James C. Virost, President

Karen E. Obratil, Treasurer/CFO

Treasurer's Note: The meeting was video recorded.

MINUTES OF THE SPECIAL MEETING OF THE NORDONIA HILLS BOARD OF EDUCATION HELD ON SEPTEMBER 29, 2014

A Special Meeting of the Nordonia Hills Board of Education was held on September 29, 2014 at 5:00 P.M. in the Central Office Conference Room, 9370 Olde Eight Road, Northfield, Ohio. The Board President James E. Virost called the meeting to order with the following members present:

Mr. Virost, Mr. Gallagher, Mrs. Strong, Mr. Szabo

EXECUTIVE SESSION

Mrs. Strong moved to enter into Executive Session for considering the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public official and public employees in accordance with ORC 121.22(G)(1) and Mr. Szabo seconded.

Vote: Mr. Virost, yes; Mr. Gallagher, yes; Mrs. Strong, yes; Mr. Szabo, yes
The Board entered executive session at 5:05 P.M. Resolution 14-09-29-222.

The Board returned to public session at 9:25 P.M.

Appointment of Board Member to Fill vacancy of Mr. Bittel

Mr. Gallagher nominated Doug Masteller, Mrs. Strong seconded.

Vote Recorded: Mr. Gallagher, yes, Mrs. Strong, yes, Mr. Szabo, no, Mr. Virost, no.

Mr. Szabo nominated Char Lahrmer, Mr. Virost seconded.

Vote Recorded: Mr. Szabo, yes, Mr. Virost, yes, Mrs. Strong, yes, Mr. Gallagher, yes.
Motion passed and Mr. Lahrmer was appointed a board member unanimously. Resolution 14-09-29-223.

ADJOURNMENT

Mr. Virost moved and Mr. Szabo seconded to adjourn the meeting.

The Board unanimously consented and the meeting was adjourned at 9:30 P.M.
Resolution 14-09-29-224.

James E. Virost, Board President

Karen E. Obratil, Treasurer/CFO

Treasurer's Note: There is no audio-recording.

NORDONIA HILLS CITY SCHOOL DISTRICT

Financial Reports for September, 2014

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1 Financial Analysis

2 Monthly General Operating Fund Report

3 Revenue Analysis Report

4 Expenditure Analysis Report

5 FINSUM - Financial Summary

6 Approved Funds

7 Cash Reconciliation

8 APPSUM - Appropriation Summary

9 Check Register - $10,000+

District's Mission

Inspiring every student to value learning, community and excellence.

NORDONIA HILLS CITY SCHOOL DISTRICT
Inspiring every student to value learning, community and excellence

Financial Analysis Report for September, 2014

Prepared by: Karen Obratil, Treasurer
(10/27/2014)

A. General Operating Fund Analysis Monthly Report for September

(includes General Fund 001)

REVENUE:

FY15 Actual September revenue totals $2.4M.

- Taxes represent 72.47% of total revenue.
- State revenue represents 16.7% of total revenue.
- Other local revenue represents 10.5% of total revenue.

EXPENDITURES:

FY15 Actual September expenditures total $3.8M.

- Personnel costs represent 66.3% of total expenditures.
- Purchased Services represent 18.9% of total expenditures.
- Supplies represent 6.6% of total expenditures
- Other Objects represent 6.2% of total expenditures
- Capital Outlay represents 2.1% of total expenditures

Salaries total $1.8M:
75.4% for certified employees
19.4% for classified employees
5.2% for supplementals, subs and overtime

Benefits total $708K:
58.9% for insurance premiums
37.5% for retirement contributions
3.5% for Medicare

Services total $707K:
42.4% for nursing services (Akron Childrens' Hospital)
12.8% for transportation services
12.3% for property/fleet/liability insurances
11.8% for special education costs
4.2% for community school deductions
3.8% for repairs
3.1% for utilities

Excess of Expenditures over Revenue:

- Monthly Expenditures of $3.8M exceed Revenue of $2.4M.

(K = thousands of dollars and M = millions of dollars)

Fiscal Year-to-Date Report (July to September)

Revenue:

Fiscal Year to-Date Revenue totals $16M.

Taxes represent 88.5% of total revenue.

Expenditures:

Fiscal Year-to-Date Expenditures total $9.4.

Personnel costs represent 71.4% of total expenditures.

Salaries total $5.4M
73.2% for certified employees
18.7% for classified employees
3.2% for severance payments
4.9% for supplementals, subs and overtime

Benefits total $1.3M
59.4% for retirement contributions
35% for insurance premiums
5.5% for Medicare

Services total $1.4M
22.8% for nursing services (Akron Childrens' Hospital)
11.5% for data processing services (NEONET)
11.4% for repairs
10.9% for special education costs
9.3% for transportation services (Petermann)
9.2% for utilities
6.4% for community school deductions

Excess of Revenue over Expenditures (first three months of FY15):

FY15 revenue of $16M exceeds expenditures of $9.4M by $6.6M.

BOTTOM LINE:

Ending cash balance at September 30, 2014 is $22M.

Outstanding purchase orders total $4,090,226.

Nordonia Hills City School District

General Operating Fund* Analysis Report

for Fiscal Year Ending June 30, 2015

Prepared by: Karen Obratil, Treasurer

Board Meeting 10/27/2014		Month of September		
		Forecast	FY15 Actual	FY14 Actual
Line	**REVENUE**			**(Informational)**
1.010	General Property Taxes (Real Estate)	809,810	809,810	965,548
1.020	Tangible Personal Property Taxes	928,675	928,675	380,451
1.035	Unrestricted Grants-in-Aid	398,236	398,236	390,632
1.040	Restricted Grant-in-Aid	2,211	2,211	-
1.050	Property Tax Allocation	0	0	634
1.060	All Other Operating Revenue	251,962	251,962	269,011
1.070	Total Revenue	2,390,894	2,390,894	2,006,276
	Other Financing Sources			
2.060	All Other Financing Sources	0	0	8,414
2.070	Total Other Financing Sources	8,140	8,140	345,801
2.080	**TOTAL REVENUE + OTHER FINANCING SOURCES**	**2,399,034**	**2,399,034**	**2,352,077**
	EXPENDITURES			
3.010	Personnel Services	1,778,429	1,778,429	1,681,400
3.020	Employees' Retirement/Insurance Benefits	707,668	707,668	693,924
3.030	Purchased Services	706,851	706,851	351,262
3.040	Supplies and Materials	246,898	246,898	306,908
3.050	Capital Outlay	78,074	78,074	25,089
4.300	Other Objects	232,613	232,613	321,630
4.500	Total Expenditures	3,750,533	3,750,533	3,380,213
	Other Financing Uses			
5.050	**TOTAL EXPENDITURES + OTHER FINANCING USES**	**3,750,533**	**3,750,533**	**3,380,213**
6.010	Excess Revenue Over (Under) Expenditures	(1,351,499)	(1,351,499)	(1,028,136)
7.010	Beginning Cash Balance	23,378,230	23,378,230	19,021,679
7.020	Ending Cash Balance	22,026,731	22,026,731	17,993,543
8.010	Outstanding Encumbrances		4,090,226	5,074,268

Nordonia Hills City School District

General Operating Fund* Analysis Report

for Fiscal Year Ending June 30, 2015

Prepared by: Karen Obratil, Treasurer

Board Meeting 10/27/2014		Fiscal Year to Date - July-September		
		Forecast Estimate	FY15 Actuals	FY14 Actuals
Line	REVENUE			(Informational)
1.010	General Property Taxes (Real Estate)	13,274,810	13,274,810	13,389,548
1.020	Tangible Personal Property Taxes	928,675	928,675	380,451
1.035	Unrestricted Grants-in-Aid	1,193,289	1,193,289	1,167,221
1.040	Restricted Grant-in-Aid	76,786	76,786	-
1.050	Property Tax Allocation	95,883	95,883	96,083
1.060	All Other Operating Revenue	438,501	438,501	481,041
1.070	Total Revenue	16,007,944	16,007,944	15,514,344
	Other Financing Sources			
2.050	Advances-In	0	0	0
2.060	All Other Financing Sources	37,499	37,499	450,461
2.070	Total Other Financing Sources	37,499	37,499	450,461
2.080	**TOTAL REVENUE + OTHER FINANCING SOURCES**	**16,045,443**	**16,045,443**	**15,964,805**
	EXPENDITURES			
3.010	Personnel Services	5,375,217	5,375,217	5,224,606
3.020	Employees' Retirement/Insurance Benefits	1,334,658	1,334,658	1,345,866
3.030	Purchased Services	1,398,160	1,398,160	1,432,389
3.040	Supplies and Materials	567,312	567,312	535,041
3.050	Capital Outlay	465,234	465,234	210,424
4.300	Other Objects	261,863	261,863	370,769
4.500	Total Expenditures	9,402,444	9,402,444	9,119,095
	Other Financing Uses			
5.040	Total Other Financing Uses	0	0	0
5.050	**TOTAL EXPENDITURES + OTHER FINANCING USES**	**9,402,444**	**9,402,444**	**9,119,095**
6.010	Excess Revenue Over (Under) Expenditures	6,642,999	6,642,999	6,845,710
7.010	Beginning Cash Balance	15,383,732	15,383,732	11,147,833
7.020	Ending Cash Balance	22,026,731	22,026,731	17,993,543
8.010	Outstanding Encumbrances		4,090,226	5,074,268

Nordonia Hills City School District

Revenue Analysis Report - General Operating Fund Only - FY15

2014-2015	Local Revenue			State Revenue			Non-Operating*	Total Revenue
	Taxes		Other Local	Unrestricted Grants-in-Aid	Property Tax Allocation	Restricted Grants-in-Aid		
	Real Estate	Personal Property						
July	3,950,000	0	49,032	398,236	0	72,364	29,359	**4,498,991**
August	8,515,000	0	137,507	396,817	95,883	2,211	0	**9,147,418**
September	809,810	928,675	251,962	398,236	0	2,211	8,140	**2,399,034**
October								**0**
November								**0**
December								**0**
January								**0**
February								**0**
March								**0**
April								**0**
May								**0**
June								**0**
Totals	**13,274,810**	**928,675**	**438,501**	**1,193,289**	**95,883**	**76,786**	**37,499**	**16,045,443**
% of Total	**82.73%**	**5.79%**	**2.73%**	**7.44%**	**0.60%**	**0.48%**	**0.23%**	

*Non-Operating Revenue includes advances in, and refund of prior year expenditures.

ko 10/27/2014

Nordonia Hills City School District

Expenditure Analysis Report - General Operating Fund - FY15

2014/ 2015	Salaries	Benefits	Services	Supplies	Equipment	Dues/ Fees	Non-Operating*	Total Expenses
July	1,823,666	309,851	211,907	123,541	177,831	15,747	0	2,662,543
August	1,773,122	317,139	479,402	196,873	209,329	13,503	0	2,989,368
September	1,778,429	707,668	706,851	246,898	78,074	232,613	0	3,750,533
October								0
November								0
December								0
January								0
February								0
March								0
April								0
May								0
June								0
TOTALS	**5,375,217**	**1,334,658**	**1,398,160**	**567,312**	**465,234**	**261,863**	**0**	**9,402,444**
% of Total	**57.17%**	**14.19%**	**14.87%**	**6.03%**	**4.95%**	**2.79%**	**0.00%**	

Non-Operating expenses include advances and transfers out.

Operating Fund includes General Fund (001)

ko 10/27/2014

Nordonia Hills City School District

September 30, 2014

FINSUM Financial Summary

10/27/2014

Fund	Fund Name	Beginning Balance 7/1/2014	Monthly Receipts	Fiscal Year To Date Receipts	Monthly Expenditures	Fiscal Year To Date Expenditures	Current Fund Balance	Current Encumbrances	Unencumbered Fund Balance
001	General Fund	$15,383,732.44	$2,399,035.38	$16,045,443.95	$3,750,532.98	$9,402,443.09	22,026,733.30	$4,090,225.74	$17,936,507.56
002	Bond Retirement	1,283,064.23	198,956.17	1,457,250.48	18,362.73	18,362.73	2,721,951.98	0.00	2,721,951.98
003	Permanent Improvement	120,783.77	26.81	148.38	120,741.11	120,741.11	191.04	0.00	191.04
004	Building Fund	277,329.93	0.00	1,600,000.00	33,324.89	146,794.95	1,730,534.98	3,773.00	1,726,761.98
006	Food Service	66,892.17	85,253.90	195,585.89	102,235.84	208,624.74	53,853.32	67,571.62	(13,718.30)
018	Public School Support	113,511.47	39,244.06	61,657.80	33,800.51	49,061.35	126,107.92	115,791.63	10,316.29
019	Other Grants	27,559.11	0.00	0.00	1,905.62	5,565.62	21,993.49	0.00	21,993.49
020	Special Enterprise	8,497.88	292.10	353.10	0.00	20.00	8,830.98	500.00	8,330.98
022	Unclaimed Funds	23,459.92	0.00	0.00	0.00	0.00	23,459.92	0.00	23,459.92
200	Student Managed Funds	136,623.89	28,014.22	28,302.05	1,019.61	1,616.43	163,309.51	24,671.73	138,637.78
300	District Managed Funds	241,869.85	64,608.00	108,744.32	46,157.24	117,083.17	233,531.00	72,526.81	161,004.19
401	Auxiliary Services	29,399.51	0.00	161,574.85	48,362.71	70,024.62	120,949.74	86,043.25	34,906.49
451	OneNet (Data Communication)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
499	Miscellaneous State Grants	0.00	4,540.25	4,540.25	1,925.00	3,965.25	575.00	20,450.00	(19,875.00)
506	Race to the Top	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
516	IDEA-B	54,268.96	94,525.79	94,525.79	35,997.20	54,692.71	94,102.04	590,132.26	(496,030.22)
551	Title III - Limited English Proficiency	8,941.67	0.00	0.00	0.00	0.00	8,941.67	1,103.48	7,838.19
572	Title I - Disadvantaged Children	0.00	31,500.00	31,500.00	0.00	0.00	31,500.00	0.00	31,500.00
590	Title II-A - Improving Teacher Quality	0.00	5,900.00	5,900.00	0.00	0.00	5,900.00	0.00	5,900.00
	Grand Totals (ALL Funds)	**$17,775,934.80**	**$2,951,896.68**	**$19,795,526.86**	**$4,194,365.44**	############	**$27,372,465.89**	**$5,072,789.52**	**$22,299,676.37**

Nordonia Hills City Schook District

Approved Funds for 2014/2015

This report is a listing of all grant funds authorized and received throughout the 2014/2015 school year.

Fund	Description	Authorized Amount	Non-Public Authorized Amount	Monthly Amount Received	Amount Received FY-to-date
	State Grants				
451/9213	OneNet	$10,600.00			
499/9216	Parent Mentor	$25,000.00		$4,540.25	$4,540.25
	Auxiliary Services				
401/9213	St. Barnabas		$485,708.57		$121,427.14
401/9313	Lawrence		$160,590.84		$40,147.71
	Total State Funds	$35,600.00	$646,299.41	$4,540.25	$166,115.10
	Federal Grants				
516/9314	IDEA-B (Spec.Ed.) FY14 Carryover	$83,335.51			
516/9415	IDEA-B (Special Education)	$775,541.41	$35,146.00	$94,525.79	$94,525.79
551/9314	Title III (LEP) FY14 Carryover	$8,075.76			
551/9415	Title III (LEP) FY15	$12,885.84			
572/9415	Title I FY15	$298,407.93	$17,630.00		$31,500.00
590/9415	Title II-A FY15				$5,900.00
	Total Federal Funds	$1,094,910.94	$52,776.00	$94,525.79	$131,925.79

ko 10/27/2014

Nordonia Hills City School District

Cash Reconciliation

September 30, 2014

FINSUM Balance			$ 27,372,465.89
Bank Balance:			
First Merit (Operating Account)	2,300,491.47		
First Merit (Fee Account)	176,138.64		
		2,476,630.11	
Investments:			
Sweep Investments	20,065,000.00		
Baird Investments	3,002,461.85		
StarPlus	2,003,846.42		
StarOhio	5,001.18		
		25,076,309.45	
Outstanding Checks:			
Less: o/s checks (Operating Account)	(160,058.51)		
Less: o/s checks (Payroll Account)	(22,192.41)		
		(182,250.92)	
Deposits in Transit	272.85		
	198.75		
	1,305.65		
		1,777.25	
Miscellaneous Adjustments			
Bank Balance			27,372,465.89
Variance			$0.00
Adjusted Bank Balance			$27,372,465.89

10/27/2014

Nordonia Hills City School District

September 30, 2014

Appropriation Summary

ko 10/27/2014

Fund		FYTD Appropriated	Prior FY Carryover Encumbrances	FYTD Expendable	FYTD Actual Expenditures	MTD Actual Expenditures	Current Encumbrances	FYTD Unencumbered Balance	FYTD Percent Exp/Enc
001	General Fund	$39,500,000.00	$617,570.32	$40,117,570.32	$9,402,443.09	$3,750,532.98	$4,090,225.74	26,624,901.49	33.63%
002	Bond Retirement	3,543,617.90	0.00	3,543,617.90	$18,362.73	$18,362.73	$0.00	3,525,255.17	0.52%
003	Permanent Improvement	120,741.11	0.00	120,741.11	$120,741.11	$120,741.11	$0.00	0.00	100.00%
004	Building Fund	1,798,276.17	109,053.76	1,907,329.93	$146,794.95	$33,324.89	$3,773.00	1,756,761.98	7.89%
006	Food Service	1,274,960.40	0.00	1,274,960.40	$208,624.74	$102,235.84	$67,571.62	998,764.04	21.66%
018	Public School Support	640,742.82	345.80	641,088.62	$49,061.35	$33,800.51	$115,791.63	476,235.64	25.71%
019	Other Grants	47,000.00	0.00	47,000.00	$5,565.62	$1,905.62	$0.00	41,434.38	11.84%
020	Enterprise	14,500.00	0.00	14,500.00	$20.00	$0.00	$500.00	13,980.00	3.59%
200	Student Managed Funds	388,366.12	500.00	388,866.12	$1,616.43	$1,019.61	$24,671.73	362,577.96	6.76%
300	District Managed Funds	625,995.00	20,736.90	646,731.90	$117,083.17	$46,157.24	$72,526.81	457,121.92	29.32%
401	Auxiliary Services	646,386.41	12,312.43	658,698.84	$70,024.62	$48,362.71	$86,043.25	502,630.97	23.69%
451	OneNet (Data Communication)	10,600.00	0.00	10,600.00	$0.00	$0.00	$0.00	10,600.00	0.00%
499	Miscellaneous State Grants	25,000.00	0.00	25,000.00	$3,965.25	$1,925.00	$20,450.00	584.75	97.66%
516	IDEA-B	894,022.92	54,268.96	948,291.88	$54,692.71	$35,997.20	$590,132.26	303,466.91	68.00%
551	Title III - Limited English Proficiency	20,961.60	0.00	20,961.60	$0.00	$0.00	$1,103.48	19,858.12	5.26%
572	Title I - Disadvantaged Children	316,037.93	0.00	316,037.93	$0.00	$0.00	$0.00	316,037.93	0.00%
590	Title II-A - Improving Teacher Quality	59,156.05	0.00	59,156.05	$0.00	$0.00	$0.00	59,156.05	0.00%
Totals		**$49,926,364.43**	**$814,788.17**	**$50,741,152.60**	**$10,198,995.77**	**$4,194,365.44**	**$5,072,789.52**	**$35,469,367.31**	**30.10%**

Nordonia Hills City School District

Check Register for Checks > $10,000
September 30, 2014

Vendor	Amount	Fund	Description
SUMMIT COUNTY ESC	247,731.86	001	Preschool Program Costs 2013-14
STATE TEACHERS RETIRE	183,480.00	001	Certified Retirement Contributions
NORDONIA HILLS BD OF ED	119,109.21	001	State Foundation Postings
HYLANT ADMIN. SERVICES	109,173.00	001	Liability/Fleet/Property Insurances
PETERMANN	88,191.71	001	Pupil Transportation
SENDERO THERAPIES, INC.	30,176.30	001	Occupational Therapy Services
PELLEGRINO MUSIC CENTER	22,511.35	001	2 Tubas/1 Fr. Horn/Music
CDW COMPUTER CENTERS, INC.	17,574.59	001	Chrome Books & Carts
MARTIN PUBLIC SEATING, INC	16,949.40	001	30 Tables/HS
BOOK SHELF, LLC (THE)	16,651.50	001	Books for Lee Eaton
SOVEREIGN IND. INC	15,811.97	001	Cleaning Supplies
MILLCRAFT PAPER COMPANY	15,624.81	001	Copier Paper/warehouse
MPS	11,963.45	001	Psychology Books/HS
NORDONIA HILLS BD OF ED	11,667.34	001	Summit Co. ESC Deduction
CDW COMPUTER CENTERS, INC.	11,659.86	001	Technology Purchases
NCS PEARSON, INC.	10,584.00	001	AimsWeb
BUCKEYE CLEANING CENTERS	10,115.82	001	Cleaning Supplies/warehouse
PEARSON EDUCATION, INC.	10,095.37	001	Chemistry Books/HS
PEPPLE & WAGGONER, LTD	10,075.40	001	Legal fees
NORDONIA HILLS CITY SCHOOLS	925,162.63	001/006	Payroll
NORDONIA HILLS CITY SCHOOLS	892,622.05	001/006	Payroll
STARK COUNTY ESC BENEFITS	495,972.98	001/006	Monthly Insurance Premiums
SCHOOL EMPLOYEES RETIRE	70,120.00	001/006	Classified Retirement Contributions
FIRST NATIONAL BANK	25,204.17	001/006	Medicare
SERS/STRS	15,830.12	001/006	Retirement Contributions
SUBURBAN SCHOOL TRANSPORTATION	11,150.00	001/516	Special Ed. Pupil Transportation
DESIGN BUILD SOLUTIONS, INC.	154,066.00	003/004	Roof Repairs
T.R.I.P. CONSULTANTS, LLC.	30,344.90	019	Gift Card Program
MC KEON EDUCATION GROUP, INC	40,697.00	401/516	Psych. services/Auxiliary Services & IDEA-B

ko 10/27/2014

NORDONIA HILLS CITY SCHOOL DISTRICT - - SUMMIT COUNTY

IRN: 50047

Schedule of Revenues, Expenditures and Changes in Fund Balances

ACTUAL AND FORECASTED OPERATING FUND

		Actual			Forecasted				
		Fiscal Year 2012	Fiscal Year 2013	Fiscal Year 2014	Fiscal Year 2015	Fiscal Year 2016	Fiscal Year 2017	Fiscal Year 2018	Fiscal Year 2019
	Revenues								
1.010	General Property Tax (Real Estate)	24,833,781	27,238,252	27,306,464	27,248,331	27,249,311	27,476,533	27,546,052	27,868,715
1.020	Tangible Personal Property Tax	1,506,198	1,717,581	1,791,522	1,858,998	1,858,998	1,858,998	1,858,998	1,858,998
1.035	Unrestricted State Grants-in-Aid	4,847,309	4,711,737	4,796,193	4,802,582	4,802,455	4,802,455	4,802,455	4,802,455
1.040	Restricted State Grants-in-Aid	15,580	22,321	26,252	111,689	46,536	46,536	46,536	46,536
1.045	Restricted Federal Grants-in-Aid - SFSF	60,454	0	0	0	0	0	0	0
1.050	Property Tax Allocation	5,972,448	5,637,855	5,874,120	5,687,995	4,818,359	3,956,898	3,976,682	4,026,465
1.060	All Other Revenues	1,137,171	1,563,340	1,701,196	1,626,196	1,626,196	1,626,196	1,626,196	1,626,196
1.070	*Total Revenues*	38,372,941	40,891,086	41,495,747	41,335,791	40,401,856	39,767,616	39,856,920	40,229,366
	Other Financing Sources								
2.040	Operating Transfers-In	76,845	0	0	0	0	0	0	0
2.050	Advances-In	953,090	59,400	0	0	0	0	0	0
2.060	All Other Financing Sources	3,929	381,626	491,096	94,500	0	0	0	0
2.070	*Total Other Financing Sources*	1,033,864	441,026	491,096	94,500	0	0	0	0
2.080	*Total Revenues and Other Financing Sources*	39,406,805	41,332,112	41,986,843	41,430,291	40,401,856	39,767,616	39,856,920	40,229,366
	Expenditures								
3.010	Personal Services	21,930,722	20,004,128	20,361,173	21,535,663	21,859,236	23,249,133	24,049,079	24,767,892
3.020	Employees' Retirement/Insurance Benefits	7,913,325	7,983,004	7,711,128	8,050,897	9,697,349	10,505,134	11,271,294	12,087,013
3.030	Purchased Services	6,177,782	6,396,281	6,437,558	6,501,934	6,566,953	6,632,622	6,698,949	6,765,938
3.040	Supplies and Materials	947,289	1,111,218	1,633,672	1,747,187	1,782,131	1,817,774	1,854,129	1,891,212
3.050	Capital Outlay	150,805	432,742	691,065	881,065	731,065	731,065	731,065	731,065
4.300	Other Objects	699,423	972,682	808,801	768,149	783,512	799,182	815,166	815,166
4.500	*Total Expenditures*	37,819,346	36,900,055	37,643,397	39,484,895	41,420,245	43,734,911	45,419,681	47,058,285
	Other Financing Uses								
5.010	Operating Transfers-Out	49,010	15,300	32,867	72,265	77,650	77,628	77,604	77,580
5.020	Advances-Out	59,400	0	0	0	0	0	0	0
5.030	All Other Financing Uses	0	0	74,676	0	0	0	0	0
5.040	*Total Other Financing Uses*	108,410	15,300	107,543	72,265	77,650	77,628	77,604	77,580
5.050	*Total Expenditures and Other Financing Uses*	37,927,756	36,915,355	37,750,940	39,557,160	41,497,895	43,812,539	45,497,285	47,135,865
6.010	***Excess of Revenues and Other Financing Sources over (under) Expenditures and Other Financing Uses***	**1,479,049**	**4,416,757**	**4,235,903**	**1,873,131**	**(1,096,039)**	**(4,044,923)**	**(5,640,365)**	**(6,906,499)**
7.010	Cash Balance July 1 - Excluding Proposed Renewal/Replacement and New Levies	5,252,017	6,731,066	11,147,823	15,383,726	17,256,857	16,160,818	12,115,895	6,475,530
7.020	*Cash Balance June 30*	6,731,066	11,147,823	15,383,726	17,256,857	16,160,818	12,115,895	6,475,530	(430,969)
8.010	*Estimated Encumbrances June 30*	1,562,809	632,212	617,570	620,000	630,000	630,000	630,000	630,000
10.010	*Fund Balance June 30 for Certification of Appropriations*	5,168,257	10,515,611	14,766,156	16,636,857	15,530,818	11,485,895	5,845,530	(1,060,969)
12.010	*Fund Balance June 30 for Certification of Contracts, Salary Schedules and Other Obligations*	5,168,257	10,515,611	14,766,156	16,636,857	15,530,818	11,485,895	5,845,530	(1,060,969)
15.010	*Unreserved Fund Balance June 30*	5,168,257	10,515,611	14,766,156	16,636,857	15,530,818	11,485,895	5,845,530	(1,060,969)

Nordonia Hills City School District
Five-Year Financial Forecast (October 27, 2014)

All city school districts are required by Section 5705.391 of the Ohio Revised Code to compile a financial forecast. State regulations prescribe the format of the forecast. The intent of this mandate is to report and communicate the financial operations of the school district in order to promote planning and decision making beyond the current year.

A forecast is a snapshot in time based on the known facts and trends. More than likely, the assumptions and data trends will change with time and the occurrence of unforeseen events. The forecast is filed annually in October with an update in May reporting any changes for that period.

The following notes and assumptions are pertinent to Nordonia Hills City School District's Five-Year Forecast.

Basis of Accounting: Under State law, the cash basis of accounting is used for budgetary purposes. This means the forecast reports cash when received and disbursements when paid. Any legally binding expenditure commitment requires an encumbrance of funds.

Fund accounting is used for the reporting of financial position and the results of operations. Fund accounting is a means of legal compliance and segregation of transactions related to specific functions and activities.

The transactions of each fund are reflected in a self-balancing group of accounts, which represent an accounting entity separate from the activities reported in other funds. The General Fund is the district's operating fund and is used to account for all financial resources except those required to be accounted for in another fund. The General Fund balance is available to the district for any purpose provided it is disbursed or transferred in accordance with Ohio law.

Description of the District: The District is governed by the Constitution of the State of Ohio and various statutes enacted by the Ohio General Assembly through the State Department of Education. Under Ohio law, the District is a separate and distinct unit of government. The Nordonia Hills City School District Board of Education is a five-member board elected at-large, with staggered four-year terms and serves as the taxing authority, contracting body, policy maker, and ensures that all other general laws of the State of Ohio are followed.

The District serves an area of approximately 28 square miles around the City of Macedonia, Northfield Village, Northfield Center, Boston Heights and Sagamore Hills.

Nordonia Hills City School District educates approximately 3,700 students employing over 445 personnel including teachers, administrators, administrative assistants, clerks, education assistants, special needs interventionists, custodians, maintenance, and cafeteria workers.

Fiscal Projections: This financial forecast projects the expected revenues, expenditures and fund balance of the Nordonia Hills City School District's General Fund for the fiscal years beginning July 1, 2014 and concluding June 30, 2019. Historical information is presented for fiscal years ended June 30, 2012, 2013 and 2014.

REVENUE

Line 1.01 – Real Estate Revenue: Actual real estate tax collections are driven by a combination of factors, which include local taxable valuation increases/decreases (particularly new construction), collection and delinquency rates, and effective rates of taxation. In November 2011, the voters approved a 6 mill operating levy for a continuing period of time. Tax collections for this levy began in January 2012.

Collection/Delinquency Rates: This forecast assumes collection rates will continue in a manner which is supported by historical trends. According to data obtained from the Summit County Fiscal Office, the delinquency percentage of real property fluctuates between 2 – 4%. No material change is anticipated, although challenges to the housing market and economy could impact delinquencies.

Local Taxable Valuation and Effective Millage: The property within the District is reappraised every six years, with a three-year update taking place between reappraisals (triennial update). Summit County 2011 triennial update resulted in an $87M decrease of valuation. Residential/agricultural values decreased 7.9% and commercial/industrial values decreased 10.6%. Reappraisal is scheduled in 2014 impacting the district's finances in 2015 which incorporates two fiscal years (FY15 and FY16).

New construction is assumed to increase slightly for residential/agricultural and industrial property; however, commercial property will change substantially due to the Northfield Park Rocksino. The forecast anticipates this new construction to have an impact on the district's finances in FY15 and FY16; however, the actual amount is not known at this time.

Line 1.02 – Personal Tangible Revenue: State legislators in a quest to make Ohio more attractive to businesses phased out the tangible personal property taxes on general business, telephone and telecommunications and railroad properties. At its peak, the district collected almost $5.5M in tangible property taxes. Tangible personal property values were reduced to zero in calendar year 2009. Only public utility property values remain and it is assumed these values will remain stable for the forecast period. Tax policies implemented a reimbursement provision to coincide with decreased valuation. (See Property Tax Allocation note)

Line 1.035 – Unrestricted Grants-In-Aid: The District receives funding from the State of Ohio by way of a foundation formula. Nordonia Hills is known as a "guarantee" district. This means the District is "guaranteed" to receive at least the same amount of funding as in the prior year. However, the district is subject to the State biennium budget which could change the method of funding districts. Preschool special education funding and special education transportation funding is included in this line ($230,914).

Line 1.040 – Restricted Grants-in-Aid: The District qualified for federal stimulus money from time to time; however, none are anticipated for the balance of the forecast period. Catastrophic aid for special education students is included in this category. The new State funding formula created funding for career tech and economically disadvantaged students which are also included.

Line 1.045 – Property Tax Allocation: Relates to Line 1.01 of this forecast and includes local property tax relief reimbursements from the State of Ohio in the form of the 12.5% rollback on all owner occupied properties and the homestead exemption.

The tangible personal property tax reimbursement is distributed from the State and is subject to the State's biennial budget process. In the prior State budget, the legislators accelerated the phase out of this reimbursement. The most recent State budget froze this reimbursement for fiscal years 2014 and 2015. Simply stated, the District will not lose $881K in forecasted revenue this year and $1.7M next year. However, the new State biennium budget could continue the phase out for FYs 2016 by $881K and 2017 by $1.7M. The forecast assumes the continuation of the phase out. Casino revenue is estimated at $55 per pupil for FY14.

Line 1.060 – All Other Revenue: This category includes interest income, tuition payments from other school districts (excess costs) and kindergarten parents, fees and fines, and other collection sources. The District assumes the continuation of kindergarten tuition for the remainder of the forecast.

Lines 2.050 – Advances-In and 2.060 – Other Financing Sources: These lines account for the return of monies advanced from the General fund to other funds as a short term loan and refunds of prior year expenditures.

EXPENDITURES

Line 3.010 – Personal Services: This expenditure line includes all salaries for district employees, supplemental contracts, substitute pay for classified employees and some certified employees not paid through Wixey and Associates, overtime and severance payments. The majority of the teacher substitutes are outsourced and paid as a purchased service through Wixey and Associates.

Negotiations were conducted with all employee groups and the forecast reflects 2% increases to base salaries for Fiscal Years 2015, 2016 and 2017 with step increases. In the subsequent fiscal years 2018 and 2019, a 1% base salary increase is included as well as steps.

Line 3.020 – Employees' Retirement/Insurance Benefits: This line includes employer costs related to retirement contributions (STRS/SERS), Medicare, and Workers' Compensation which represent 16.3% of employees' salaries.

For FY15, health insurance premiums increased 5 percent. Historically, health premiums increased from 4.5% to 14%. This year, the District received two premium holidays for July and August with an estimated savings of $820,000. This forecast does not assume the continuance of monthly premium holidays for fiscal years 2016 forward. The District participates in an insurance consortium (Stark County Council of Governments).

Line 3.030 – Purchased Services: This line includes utilities, postage, legal and professional fees, property insurance, nursing and transportation services, consultants, copier costs, teacher substitutes and other contractual costs of doing business. The transportation contract with Petermann provides for a 2.25% increase each year from FY15 to FY19.

Line 3.040 – Supplies/Materials: This line includes instructional and building supplies as well as fuel. A 2% increase has been included for this line.

Line 3.050 – Capital Outlay: This line includes instructional equipment, operational equipment and technology purchases. This line increased due to additional technology purchases needed for the on-line testing.

Line 4.300 – Other Objects: This category includes fleet and educator's liability insurances, state audit fees, Summit County auditor and treasurer fees, election costs, professional dues/fees, County Educational Service Center fees, Summit County land bank fees, bank changes and other items.

Line 5.010 and 5.020 – Transfers and Advances: This category accounts for monies advanced from the General Fund to other funds in order to avoid fiscal year-end cash deficits.

Also included are transfers of money from one fund to another. In September 2013, the board approved an energy conservation project (HB264). The project is a general fund debt obligation to be paid from the realized energy savings due to the HB264 project. Money will be transferred from the general fund to the bond retirement fund to pay the interest and principal on the HB264 financing.

Line 6.010 – Revenue over/(under) Expenditures: This line item is closely monitored to determine when the Board should consider seeking additional operating money. When this line becomes negative, expenditures are outpacing revenue and the General Fund's cash balance begins to erode. Based on the current forecast, the district will begin deficit spending in FY16.

Line 8.010 – Estimated Encumbrances June 30: This line represents purchase orders initiated during the fiscal year but invoices were not received prior to June 30 for payment. These encumbrances will be paid in the following fiscal year.

Nordonia Hills City Schools

STATEMENT OF PURPOSE & BUDGET FOR STUDENT ACTIVITY FUND

For the 20 14 - 20 15 School Year

Name of Student Activity: Pep Club (HS) MS (Circle One)

Fund: 200 (300) (Circle One) Special Cost Center (SPCC): 9752 (Begins with a "9")

STUDENT OFFICERS (For 200 Funds only. Please print names clearly.)

President: NA Vice President: NA

Secretary: NA Treasurer: NA

Purpose Clause: (Short narrative describing purpose of this group)

A. Beginning Balance as of July 1, 20 14 $0.00

B. Anticipated Revenue: (List all potential fund-raisers, donations)

1	Donation	$300.00	8		$0.00
2	Spirit Stick Sale	$400.00	9		$0.00
3		$0.00	10		$0.00
4		$0.00	11		$0.00
5		$0.00	12		$0.00
6		$0.00	13		$0.00
7		$0.00		B. TOTAL REVENUE:	$700.00

C. Permissable Expenditures: (List all potential expenditures)

1	Spirit Stick Sale	$240.00	8		0.00
2	Supplies	$400.00	9		0.00
3		$0.00	10		0.00
4		$0.00	11		0.00
5		$0.00	12		0.00
6		$0.00	13		0.00
7		$0.00		C. TOTAL EXPENDITURES:	640.00

D. Estimated Ending Balance as of June 30, 20 15 (A+B-C=D) $60.00

Requested by: _____ / _____
Student Officer for 200 Fund Date

Approved by: [signature] / 10/15/14
Building Principal's Signature Date

[signature] / 10-15-14
Advisor's Signature Date

_____ / _____
Treasurer's Signature Date

Board Approval Date: _____

Submit in duplicate to the Treasurer's Office PRIOR TO September 2, 2014

Nordonia Hills City Schools

STATEMENT OF PURPOSE & BUDGET FOR STUDENT ACTIVITY FUND

For the 2014 - 2015 School Year

Name of Student Activity: Mock Trial **HS** MS (Circle One)

Fund: **200** 300 (Circle One) Special Cost Center (SPCC): 9750 (Begins with a "9")

STUDENT OFFICERS (For 200 Funds only. Please print names clearly.)

President: Kate Fike Vice President: _____

Secretary: _____ Treasurer: _____

Purpose Clause: (Short narrative describing purpose of this group)
Mock Trial is a NHS student group for interscholastic competitions put on by the Ohio Center for Law-Related Educatic

A. Beginning Balance as of July 1, 2014 $259.19

B. Anticipated Revenue: (List all potential fund-raisers, donations)

1	Dues	$200.00	8		$0.00
2	Donations	$100.00	9		$0.00
3	Fundraising	$200.00	10		$0.00
4		$0.00	11		$0.00
5		$0.00	12		$0.00
6		$0.00	13		$0.00
7		$0.00		B. TOTAL REVENUE:	$500.00

C. Permissable Expenditures: (List all potential expenditures)

1	Entry Fees	$340.00	8		0.00
2		$0.00	9		0.00
3		$0.00	10		0.00
4		$0.00	11		0.00
5		$0.00	12		0.00
6		$0.00	13		0.00
7		$0.00		C. TOTAL EXPENDITURES:	340.00

D. Estimated Ending Balance as of June 30, 2015 (A+B-C=D) $419.19

Requested by: [signature] / 9/24/14
Student Officer for 200 Fund — Date

Approved by: [signature] / 9/26/14
Building Principal's Signature — Date

[signature] / 24 SEPT 2014
Advisor's Signature — Date

_____ / _____
Treasurer's Signature — Date

Board Approval Date: _____

Submit in duplicate to the Treasurer's Office PRIOR TO September 2, 2014